Call to Order

Chairman Andrew called the meeting to order at 10:59 a.m.

Minutes of Previous Meeting

Commissioner Darling made a motion to accept the minutes as presented and all voted in favor.
**PUBLIC HEARING**

- None

**CORRESPONDENCE**

- None

**MONTHLY REPORT**

- Director Bartolotta gave the monthly report:
  - Call statistics sheet was handed out for January:
    - Nothing unusual to report – relatively normal
    - EMD report for December was 95.37%
  - Radio Project update:
    - Currently working with the state – this will give connectivity with the state infrastructure & testing should begin by the end of February, beginning of March
    - Started live with the system in November, January 1st system acceptance portion was done, and warranty period starts this January for the system
    - Hospital coverage was discussed and a talk group will be set up for internal testing
    - High School is all good as reported by Director Bartolotta
  - Staffing:
    - Currently at 19 with two openings
      - Posted for one internally & there are a couple of applicants to go through the process with H.R. – if those do not qualify will post outside
  - Overtime:
    - Slightly higher than budgeted but lower than previous years
OLD BUSINESS

- None

NEW BUSINESS

- Chairman Andrew thanked Commissioner Dave Darling for his time on the committee as this meeting will be his last. Commissioner Darling thanked everyone for treating him well.

ADJOURNMENT

Chairman Andrew made a motion to adjourn, Commissioner Nocera so moved, and the meeting was adjourned at 11:13 a.m.

Submitted,
Lori Ruffino
Recording Secretary

Next meeting to be held on March 2, 2020 in Portland