Human Resources Special Meeting  
Monday, May 13, 2019, 6:00pm  
Russell Library Annex Board Room  
Meeting Minutes

Attendees: Ramona Burkey, Jennifer Hadley, Eamonn Wisneski, Tisha Zawisky

1. Call to Order - The meeting was called to order by Trustee Zawisky at 6:07 pm.

2. Public Comments - No members of the public were present.

3. Approval of Minutes  
   a. Trustee Hadley motioned to approve Human Resources Committee meeting minutes of February 28, 2019; Trustee Hadley seconded the motion; minutes approved unanimously.

4. Old Business

5. New Business  
   a. Discussed employee climate survey; Ramona discussed that core services are getting back where they need to be; there is some resistance to change and efforts are being made to keep staff informed and to remind staff of the need keep public service at top of mind as the library aims to serve the public including by increasing evening and weekend hours.
   
   b. Director Evaluation - Trustees Hadley, Wisneski, and Zawisky discussed the board evaluation of Director Burkey. Will ask Ramona to fill out a short self-assessment that Jennifer will draft. Tisha will put survey in Survey Monkey which Jennifer and Eamonn will review prior to sending to the board. Will collate responses, share with Director Burkey, and set some time at the June board meeting to go into executive session and share with the full board. The committee also discussed if there is a place to store these documents for future reference; Tisha will ask Joy Collins about this.

6. Set date for next Nominating Committee meeting - To be determined,

7. Adjournment - Meeting adjourned by Trustee Zawisky at 7:37pm.

Respectfully submitted by,

Tisha Zawisky