

**Public Safety Commission**  
**FIRE DEPARTMENT**  
November 19, 2018  
**MINUTES**  
COMMUNITY ROOM, MIDDLETOWN POLICE DEPT.  
~~-----Minutes-----~~

1. **CALL TO ORDER**

Commissioner Santangelo called the meeting to order at 7:13 p.m.

2. **ATTENDANCE**

**MEMBERS PRESENT:**

Commissioner Mary Bartolotta  
Commissioner Carl Chisem  
Commissioner Deb Kleckowski  
Commissioner Phil Pessina  
Commissioner Robert Santangelo

**MEMBERS ABSENT:**

**STAFF PRESENT:**

Fire Chief Robert Kronenberger  
Deputy Chief Al Leary

**STAFF ABSENT**

**PUBLIC PRESENT**

Members of the public present

3. **MINUTES OF PREVIOUS MEETING**

Commissioner Santangelo asked for approval of the minutes from the last meeting held on October 15, 2018. Commissioner Kleckowski moved the motion to approve, Commissioner Pessina seconded, and all voted in favor.

4. **PUBLIC HEARING**

- None

5. **CORRESPONDENCE**

- Received two letters of thank you for the month:
  - Participated in the Middlesex Chamber of Commerce Expo
  - Assisted South Fire District with Aerial Operator class – gave spare & primary ladder for different ladder experience

6. **MONTHLY REPORT**

- Monthly report given by Chief Kronenberger:
  - Starting to see increase in call volume – up 7% from same time period as last year, up 1.5% year to date & false alarms are climbing
    - 43 false alarms at the college last month & 60 the month prior - going to take a look at
    - Fire Marshals on campus 12 man hours and the Alarms Division had 14 man hours on campus for the month
  - Moved ahead with a lot of technology upgrades over the last month:
    - All the fire apparatus now have Ipads – took the old MDT's off – keeping records management system on it as well dispatching software, everything being done electronically
    - Installed TV monitors/computers in both stations in their day room and apparatus floor so all the dispatch software is up there, now get notified a lot quicker of a call
  - Training very busy for month of October:
    - Refreshed all of SCBA, rapid intervention training, and ICS training, conducted live fire training for all shifts in New Haven, and did trench rescue class for all response personnel
    - October is Fire Prevention Month – conducted 24 educational programs for different schools & organizations
  - Currently both the Fire Department & Emergency Management are gearing up for the tree lighting & fireworks evening

7. **OLD BUSINESS**

- New fire engine update:
  - Finished fine tuning the last specs – still on track to be here around July 1st

8. **NEW BUSINESS**

- Mutual Aid agreement – going on Council's agenda for December
  - Includes Middletown Fire, South Fire District, Westfield Fire, Portland, Cromwell, and Middlefield
  - Minor updates made and everyone in agreement
  - Commissioner Pessina made a motion to approve and move the agreement to the Council, Commissioner Kleckowski seconded, and all voted in favor.

9. **Monthly Summary of Action Taken by the Telecommunications Committee**

- Minutes from meeting held on November 5, 2018 attached

10. **Other Matters Not on the Agenda:**

- o None

11. **Public Hearing Reopened – Other Matters**

12. **EMERGENCY MANAGEMENT**

- Monthly report given by Director Kronenberger:
  - o Correspondence:
    - Thank you letter received from the Westfield Community celebration - helped with lighting for the church fair
  - o EOC update:
    - Generator ordered – should be in around January
    - Build out starts Monday

13. **ADJOURNMENT**

Meeting was adjourned at 7:26 p.m.

Respectfully submitted,  
Lori Ruffino  
Recording Secretary

**NEXT MEETING TO BE HELD ON DECEMBER 17, 2018**