

Middletown, CT Job Description

Classification Title	Park Maintainer, Senior
Job Code	
Department	Public Works
Union Group	AFSCME 466
FLSA Status	
Pay Grade	

PURPOSE OF POSITION

The purpose of this position is to act as crew leader in the maintenance and repair of ~~ain buildings,~~ parks, grounds and recreation areas. ~~to construct, install and repair facilities in these areas and to act as crew leader. The work is performed under the direction of the Superintendent of Parks.~~

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.

- Inspects, prepares and services vehicles and equipment. ~~;~~ ~~e~~Changes oil and filters. ~~;~~ ~~m~~Maintains electrical and mechanical operations. ~~;~~ ~~e~~Observes the operation of vehicles and equipment and reports malfunctions.
- Acts as crew leader and performs a variety of parks, grounds and facility maintenance, installation and repair work. ~~;~~ ~~i~~Installs, replaces and repairs benches, fences, posts, rails and signs.
- ~~;~~ ~~m~~Performs landscaping work. ~~;~~ ~~m~~Mows grass and, trims trees, bushes and weeds. ~~;~~ ~~f~~grades, ~~f~~Fertilizes, seeds and sods recreational areas and athletic fields. ~~;~~ ~~l~~lays out athletic fields.
- Performs carpentry, plumbing, electrical and mechanical work. Performs manual labor as needed.
- ~~Acquires and maintains confined space training certification.~~
- ~~Operates and maintains City swimming areas and water fountain. Ensures quality of all bodies of water in the domain of the Parks Division. Acquires and maintains pool operators certification. Maintains pool and playground areas.~~
- ~~Repairs underground irrigation systems.~~
- Operates a variety of vehicles and equipment. ~~to mow lawns, grade and prepare fields,~~ ~~r~~Removes snow and ice and to maintain parks. Assists in snow and ice control functions for the City.

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- ~~Cleans and maintains parks, equipment and facilities;~~ performs custodial duties at park areas.
- ~~Performs semi-skilled repair and maintenance functions including rough carpentry, minor plumbing, electrical, painting and mechanical repairs.~~
- ~~Performs manual labor as required.~~
- ~~Picks up and delivers mechanical parts, landscaping materials and other equipment and supplies to project sites.~~
- Perform other related duties as assigned.

MINIMUM JOB QUALIFICATIONS

Education and Experience

High school diploma or equivalent ~~and experience with maintenance work and operating machinery, and four years of progressively responsible maintenance experience or any combination of education and experience that provides equivalent knowledge, skills and abilities.~~

~~Appropriate education substitutions can be made.~~

Other

- ~~Position requires~~ Class B Commercial Driver's License. ~~Ability to obtain pool operator's certification within one year of appointment.~~ Spa & Pool Certificate and Confined Space Certificate.

PREFERRED QUALIFICATIONS

~~-None.~~

KNOWLEDGE, SKILLS, and ABILITIES

- ~~Requires the a~~Ability to compile, assemble, copy, record and/or transcribe data and information according to a prescribed scheme or plan.
- ~~Requires the a~~Ability to persuade, convince, influence, train and monitor, in favor of a desired outcome. ~~Requires the a~~Ability to act as a lead person.

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- ~~Requires the a~~Ability to utilize a wide variety of reference and descriptive data and information such as regulations, blueprints, invoices, work orders, maintenance reports, diagrams, and maintenance manuals.
- ~~Requires the ability to communicate orally and in writing with the Superintendent of Parks and all department personnel, other City departments, coaches, school personnel, vendors, and the public.~~Knowledge of engine maintenance
- ~~Requires the a~~Ability to perform addition, subtraction, multiplication and division; and to calculate percentages and decimals.
- Ability to use and operate applicable equipment and machinery
- Ability to Relate to and interact with a non-traditional and diverse student and employee population
- Ability to Work independently
- Ability to Read, analyze, and interpret standards, policies, procedures, and regulations
- Ability to Handle common inquiries or complaints
- Ability to Define problems, collect data, establish facts, and draw valid conclusions
- Ability to Exercise good judgment and focus on detail as required by the job
- Ability to Follow oral and written instructions and procedures
- Ability to Mmeet schedules and deadlines of the work unit
- Ability to Communicate in English effectively orally and in writing
- Ability to Maintain well-organized materials, files, systems and tools
- Ability to Aadapt to changes in work situations and priorities
- Ability to Reason/analyze; use logic to identify and resolve problems
- Ability to Evaluate, organize, and summarize data and information
- Ability to Establish and maintain constructive and cooperative interpersonal relationships with staff, peers, supervisors, or managers in the work unit and other departments, as well as with staff of outside entities and other individuals, as applicable to the essential duties and responsibilities
- Ability to Satisfy the needs of internal and external customers accurately and promptly, treating customers with fairness and respect.

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PHYSICAL REQUIREMENTS

- ~~Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as light and heavy vehicles and equipment, diagnostic instruments, hand and power tools, and/or related materials used in performing essential functions.~~
- ~~Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as operating equipment.~~
- ~~Tasks involve the regular and sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, and lifting, carrying, pushing, and pulling moderately heavy objects and materials, twenty to fifty pounds.~~
- ~~Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.~~

Exerting up to 100 pounds of force occasionally, up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly having to move objects.

WORKING CONDITIONS

The working conditions described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- ~~Ability to work under potentially dangerous and uncomfortable conditions where exposure to environmental factors such as temperature and noise extremes, toxic agents, chemicals, dusts, smoke, machinery or traffic hazards may cause discomfort and where there is a risk of injury.~~

Incumbents may be subjected to moving mechanical parts, odors, dust, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, intense noises, gases, workspace restrictions, vibrations, chemicals, and oils.

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The City of Middletown, CT is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Date created:	03/10/15
Dates revised	