

Middletown, CT Job Description

Classification Title	Truck Driver
Job Code	
Department	Public Works
Union Group	AFSCME 466
FLSA Status	
Pay Grade	

PURPOSE OF POSITION

The purpose of this position is to drive trucks and other equipment for a variety of department projects, which include esing snow and ice control, construction, repair and maintenance of roads, bridges and facilities and sanitation collection. ~~The work is performed under the direction of the Superintendent of Streets and Sanitation.~~

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.

- Prepares trucks and auxiliary equipment daily. ; s Sets up snow plows, sanders and screeners. ; s Services and performs routine maintenance work on trucks and other equipment, which includes; changinges oil and filters and greasinges components. ; m Monitors performance and reports malfunctions to supervisor.
- Operates ~~dump trucks and~~ a variety of ~~other~~ trucks and equipment to haul and remove materials, plow and sand roads, mow roadsides, fields and grounds, clean storm drains and to repair or clear roads. ; e Operates curve machines.
- Operates jack-hammer, chain saws and other hand tools in maintenance work, which includes including cleaning catch basins and culverts, clearing roadsides, etc; assistsetc. Assists in the repair and construction of catch basins.
- Repairs and installs fences, street signs, guard rails and roadside equipment.
- Drives assigned route and assists in daily sanitation collection.
- Performs manual labor as required.
- Picks up and delivers materials to and from job sites. ; t Transports hot patching materials, wood chips, sand, etc.
- Perform other related duties as assigned.

MINIMUM JOB QUALIFICATIONS

Education and Experience

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High school diploma or ~~equivalent~~ with equivalent with three years of related experience or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Appropriate education substitutions can be made.

Other

- Position requires a Commercial Driver's License.

KNOWLEDGE, SKILLS, and ABILITIES

- ~~Requires the a~~Ability to compile, assemble, copy, record and/or transcribe data and information according to a prescribed scheme or plan.
- ~~Requires the ability to provide guidance, assistance and/or interpretation to others, such as co-workers and the public, on how to apply policies, procedures and standards to specific situations.~~
- ~~Requires the a~~Ability to utilize a wide variety of reference and descriptive data and information such as regulations, street listings, vehicle maintenance reports, operating manuals, blueprints, correspondence and general operating manuals.
- ~~Requires the ability to communicate orally and in writing with the Superintendent and all department personnel, other City departments and the public.~~Ability to operate applicable machinery and tools
- Ability to perform maintenance and repair of equipment and machinery
- ~~Requires the a~~Ability to perform addition, subtraction, multiplication and division.
- Ability to Relate to and interact with a non-traditional and diverse student and employee population
- Ability to Work independently
- Ability to Read, analyze, and interpret standards, policies, procedures, and regulations
- Ability to Handle common inquiries or complaints
- Ability to Define problems, collect data, establish facts, and draw valid conclusions

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- Ability to Exercise good judgment and focus on detail as required by the job
- Ability to Follow oral and written instructions and procedures
- Ability to Mmeet schedules and deadlines of the work unit
- Ability to Communicate in English effectively orally and in writing
- Ability to Maintain well-organized materials, files, systems and tools
- Ability to Aadapt to changes in work situations and priorities
- Ability to Reason/analyze; use logic to identify and resolve problems
- Ability to Evaluate, organize, and summarize data and information
- Ability to Establish and maintain constructive and cooperative interpersonal relationships with staff, peers, supervisors, or managers in the work unit and other departments, as well as with staff of outside entities and other individuals, as applicable to the essential duties and responsibilities
- Ability to Satisfy the needs of internal and external customers accurately and promptly, treating customers with fairness and respect.

PHYSICAL REQUIREMENTS

- ~~Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as trucks and light equipment, mowers, plows, power and hand tools, and/or related materials used in performing essential functions.~~
- ~~Requires the ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training, such as driving trucks.~~
- ~~Tasks involve the regular and sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, and lifting, carrying, pushing, and pulling moderately heavy objects and materials, twenty to fifty pounds.~~
- ~~Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.~~

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Exerting up to 50 pounds of force occasionally, up to 20 pounds of force frequently, and/or up to 20 pounds of force constantly having to move objects.

WORKING CONDITIONS

The working conditions described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- ~~• Ability to work under potentially dangerous and uncomfortable conditions where exposure to environmental factors such as temperature and noise extremes, smoke, dusts, traffic hazards or machinery may cause discomfort and where there is a risk of injury.~~

Incumbents may be subjected to moving mechanical parts, odors, dust, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, and intense noises.

The City of Middletown, CT is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

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