

PUBLIC SAFETY TELECOMMUNICATIONS

LOCATION: PORTLAND

MONDAY, May 7, 2012

11:00 A.M.

-----Minutes-----

Attendance:

Members Present

Chairman Ross Andrew
Commissioner David Darling (SFD)
Commissioner Tom Serra (MFD)

Members Absent

Commissioner Susan Bransfield (PFD)

Staff Present

Wayne Bartolotta - Central Communications
Chief Gary Ouellette - MFD
Deputy Chief Rob Kronenberger – MFD
Acting Chief William McKenna – MPD
Deputy Chief Steve Krol – SFD
Sergeant Scott Cunningham - PPD
Jody Krupa – Recording Secretary

CALL TO ORDER

Chairman Andrew called the meeting to order at 11:05 a.m.

MINUTES OF PREVIOUS MEETING

Chairman Andrew motioned for approval of minutes from the March 5, 2012 meeting (April meeting was cancelled). Commissioner Darling moved to wave the reading and approve the minutes. Commissioner Serra seconded it. All others voted in favor to accept the minutes.

PUBLIC HEARING

None

CORRESPONDENCE

None

MONTHLY REPORT

Wayne Bartolotta gave the monthly report:

- * Monthly Call Statistics sheet is available (April 2012)
- * The two new hires are in the “in house” training phase. They have completed their certification for emergency medical dispatch, 991 system use, active shooter, NCIC collect certification, state training program for telecommunicators, and in house CAD training program. The most important part of their training remains – on the job training, police and fire dispatch, and call taking.
- * Central Communications has assisted the Parking Department by equipping 2 vehicles with mobile radios and the work is complete – The Parking Dept. now has 2 way radio uses (they are using the Public Works frequency). Dispatch is able to call them on the 2

way radios on weekends and evenings when gate/parking issues arise. They also have half a dozen portable radios now for their use.

- ★ Budget for Central Communications was submitted to the Mayor. There were no changes made by the Mayor. Budget is now in the hands of the Common Council. Budget has generally not been an issue.
- ★ Still have one vacancy remaining at Central Communications. When the two trainees come on line (July 2012), overtime should be drastically reduced.
- ★ Card 33 usage has been cleared (processing of medical calls for convalescent homes and rest homes). Response has been upgraded to a hot response. It has been working well.
- ★ Fire Department calls are down, probably due to a mild winter. MPD calls will probably increase at this point due to nice weather.
- ★

OLD BUSINESS

- ★ Arrigoni Bridge – Wayne Bartolotta stated that any incidents that have happened on bridge have worked out fine. He attributes this to the planning and coordination between Chief Ouellette (MFD), Chief Shea (PFD), and Chief McKenna (MPD).
- ★ Chief Ouellette reported that IT issues are slowly but steadily getting resolved.
- ★ CAD system – Deputy Chief Kronenberger reported that a few fields are missing for CAD system which is affecting the records management side. It is not causing a large problem at this point, but he does not want it to become a larger issue. The Deputy is working with IT to resolve this small issue with the CAD system. This small issue has not affected response time.
- ★ All MFD lead engines are equipped with computers in them. SFD has 2 engines equipped with the computers at this time.
- ★ Chief McKenna reported that they are pleased with their software product. MPD is satisfied at this time.
- ★ Melilli Parking – just did some work to bring information back in to City Hall. Once this work is complete Central Communications will be able to bring information back to dispatch.
- ★ City Hall Security – discussed. Confidential.

NEW BUSINESS

ADJOURNMENT

Chairman Andrew motioned for adjournment. Commissioner Darling moved the motion. Commissioner Serra seconded the motion. All voted aye. The meeting adjourned at 11:30 a.m.

Respectfully submitted,
Jody Krupa
Recording Secretary

Next meeting to be held on June 4, 2012 in Middletown & July 2, 2012 in Portland