

PUBLIC SAFETY TELECOMMUNICATIONS

LOCATION: Portland
MONDAY, March 4, 2013
11:00 A.M.

-----Minutes-----

Attendance:

Members Present

Chairman Ross Andrew
Commissioner David Darling (SFD)
Commissioner Tom Serra (MFD)

Members Absent

Commissioner Susan Bransfield (PFD)

Staff Present

Wayne Bartolotta-Director of Central Communications
Joe Kronenberger – Deputy Director of Central Communications
Captain Gary Wallace– MPD
Chief Gary Ouellette – MFD
Deputy Chief Robert Kronenberger – MFD
Acting Chief Steve Krol – SFD
Lori Ruffino

CALL TO ORDER

Chairman Ross Andrew called the meeting to order at 11:01 a.m.

MINUTES OF PREVIOUS MEETING

Chairman Andrew motioned for approval of minutes from February 4, 2013. Commissioner Serra seconded and all were in favor.

PUBLIC HEARING

None

CORRESPONDENCE

None

MONTHLY REPORT

Wayne Bartolotta gave the monthly report:

- Monthly Call Statistics sheets were handed out
- Activities down slightly – 1,800 911 calls and 9,700 administrative calls
- EMD report:
 - January 2013 - 97.3 %
 - Fiscal year average – 97.02%
 - Calendar year 2012 - 96.89%
- Two positions closing March 5, 2013 – will proceed with interview process
 - In budget process with City – could lose trainee position

OLD BUSINESS

- Massive radio project - almost at end with installations
- Portland Fire Alarms – Cost approx. \$100,000. If Portland wants to proceed an agreement between City of Middletown and Portland can be executed
- School Safety Commission
 - Still going forward – lockdown/lockout drills & assessments being done
 - Communications issues part of assessment package
- City Hall Security – door locks installed – cards not handed out to date
 - March 29th city wide cut over date – telephones
 - Plexi-glass install Mayor’s office, parking, tax office, etc. discussed as a need

NEW BUSINESS

- Communications during February storm
 - having Operations Center open great on Police Department side – information flowed good
 - After-action meeting to be held on Fire Department side – majority was fine

ADJOURNMENT

Chairman Andrew motioned for adjournment. Commissioner Darling moved the motion. The meeting adjourned at 11:31 a.m.

Respectfully submitted,
Lori Ruffino
Recording Secretary

Next meeting to be held on April 1, 2013 in Middletown