

# **PUBLIC SAFETY TELECOMMUNICATIONS**

**LOCATION: Middletown  
MONDAY, October 7, 2013  
11:00 A.M.**

**-----Minutes-----**

## **Attendance:**

### **Members Present**

Chairman Ross Andrew  
Commissioner David Darling (SFD)  
Commissioner Tom Serra (MFD)  
Commissioner Susan Bransfield (PFD)

### **Members Absent**

None

### **Staff Present**

Wayne Bartolotta-Director of Central Communications  
Joe Kronenberger – Deputy Director of Central Communications  
Chief Gary Ouellette – MFD  
Deputy Chief Robert Kronenberger – MFD  
Robert Ross – SFD  
Lt. Del Mauro - MPD  
William McGovern – Hunter’s Ambulance  
Sandra Miro – Hunter’s Ambulance  
Lori Ruffino

<b>CALL TO ORDER</b>
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Chairman Ross Andrew called the meeting to order at 11:00 a.m.

<b>MINUTES OF PREVIOUS MEETING</b>
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Commissioner Darling motioned for approval of minutes from September 9, 2013. Commissioner Bransfield seconded and all were in favor.

<b>PUBLIC HEARING</b>
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None

<b>CORRESPONDENCE</b>
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None

<b>MONTHLY REPORT</b>
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Wayne Bartolotta gave the monthly report:

- Monthly Call Statistics sheets were handed out
- 2,000 911 calls and 9,400 administrative calls
- Activity averages over 4,300 incidents
  - EMD report: Not available this month – will be available next month  
Last reported fiscal year average – 97.03%
- Staffing
  - New dispatcher started today, Robert Grauer, a Middletown resident who has two and a half years' experience with the City of New Haven.
  - Commission voted last month regarding Dispatcher Trainee position – conversation had with Mayor's Chief of Staff and they will be funding that position. Will hire just after first of the year for that position
  - Overtime little high at this time due to mandatory training
  - Sick time high – measures have been taken & attendance policy in place
- CNR
  - Vote from commission last month for request for approximately \$45,000.00 for voice recorder to record audio from radio and telephone and a new transmitter for police department. City made a list of all request from all departments of money needed. Central Communications was not selected to receive any money. Common Councilman Serra helped push for Central Communications to get money and they will be receiving the money. Voice recorder and police transmitter will be replaced
- Training
  - All staff received Medical Priority training and will be sending staff to active shooter, domestic violence, non-emergency call taking, and protecting responders classes. These are some of the “credits” needed in addition to the EMD credits to continue on as a telecommunicator and with the EMD program. All has to be done off duty in order to maintain the number of people on duty.
- Department interactions reported as good.
  - William McGovern of Hunter's Ambulance stated for the record that he dealt with Chief Ross on a patient brought up to CVH that was a logistical issue that needed to be transported. Plans put in place worked well and response was in a timely fashion.

<b>OLD BUSINESS</b>
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- School Safety Communications
  - Chief Gary Ouellette spoke with Colleen Weiner and was promised that there would be an October meeting – currently scheduled for Friday, October 11, 2013. The September meeting was cancelled
  - All plans are in place but it was stated that continuing meeting need to be held to go over issues because there is always something to learn as a group in a safety committee meeting.
  - Radios in Middletown High School are off and on. Discussion needs to happen with the Board to talk about more money to rectify some of the problems. Wayne Bartolotta will

bring this discussion up at Friday's meeting. Commission Serra stated that the council will go half and half.

- Portland
  - Commission Bransfield stated that Portland is still looking into private alarm system
  - Portland is getting new telephones with caller ID with next few months – big improvement for civic safety.
  - Fiber project going on now connecting all the schools to the town hall and to two of the three firehouses. Big improvement to internet and is a school driven project.
  - Invite given for Mental Health First Aid Program that Rushford is running to be held on January 22, 2014 at Portland Library for anyone interested to attend.
  - Commissioner Bransfield recognized Commissioner Serra for receiving William O'Neill Award.

<b>NEW BUSINESS</b>
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- Chairman Andrew stated that the program South Fire District had for the 9/11 Memorial was very nice and that it was a pleasure to be involved in it. Chief Ross appreciated everyone's help with it.

<b>ADJOURNMENT</b>
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*Chairman Andrew motioned for adjournment. Commissioner Serra seconded the motion. The meeting adjourned at 11:24 a.m.*

Respectfully submitted,  
Lori Ruffino  
Recording Secretary

**Next meeting to be held on November 4, 2013 in Portland**