

PUBLIC SAFETY TELECOMMUNICATIONS

LOCATION: Portland
MONDAY, November 4, 2013
11:00 A.M.

-----Minutes-----

Attendance:

Members Present

Chairman Ross Andrew
Commissioner David Darling (SFD)
Commissioner Tom Serra (MFD)
Commissioner Susan Bransfield (PFD)

Members Absent

None

Staff Present

Wayne Bartolotta-Director of Central Communications
Joe Kronenberger – Deputy Director of Central Communications
Deputy Chief Robert Kronenberger – MFD
Chief Robert Ross – SFD
Lt. Ron Milardo – Portland PD
Cpt. Sean Moriarty - MPD
William McGovern – Hunter’s Ambulance
Lori Ruffino

CALL TO ORDER

Chairman Ross Andrew called the meeting to order at 11:00 a.m.

MINUTES OF PREVIOUS MEETING

Commissioner Darling motioned for approval of minutes from October 7, 2013. Commissioner Darling seconded and all were in favor.

It was stated that CNR \$45,000 was approved by the Council - dispatch has that money available.

PUBLIC HEARING

None

CORRESPONDENCE

None

MONTHLY REPORT

Wayne Bartolotta gave the monthly report:

- Monthly Call Statistics sheets were handed out
- Over 2,000 911 calls and 9,000 administrative calls
- Staffing
 - New dispatcher progressing very well – answering calls on his own. Going to move to next phase-Police & Fire dispatching
 - Trainee position will come into effect after training completion of new dispatcher – after first of new year.
- CNR
 - Funding in place:
 - \$29,500 for voice recorder
 - \$15,000 for transmitter
 - Start after first of year/preliminary quotes received
- Looking at intermittent radio service problem in Westlake area – problem due to move of equipment out of Aetna site to Cromwell
 - currently talking with Management firm and putting communication equipment right in the area and another setup in the Westfield Fire Department
- Couple of structure fires (Westfield & South Fire) and a serious motor vehicle accident with fatalities (Portland) recently – all fire chiefs called dispatch to comment on how well it was handled – emails were sent to the dispatchers that handled those calls and acknowledgements were placed in their files.

OLD BUSINESS

- School Safety Communications
 - Meetings back on schedule
 - Commissioner Serra received call from Superintendent – public safety grant received from federal government and will be asking for bond to supplement
- Portland
 - Grant received from state – about \$24,000 for school safety improvements
 - Fiber optics project not yet finished – phone system not in yet but progressing

NEW BUSINESS

- Chairman Andrew thanked Councilman Serra for his efforts on behalf of dispatch for the monies that went through for the \$45,000 in CNR.
- Chairman Ross announced that the Westfield Fire Chief resigned his position recently
 - Deputy Chief William Balch taking over as Acting Chief in the interim until new chief appointed
 - Steven Hughes taking over as Deputy Chief
- Commissioner Bransfield announced that the Portland Fire Chief is being inducted as the President of the Fire Chief's Association of Connecticut this month – all are invited to attend
- William McGovern would like to see a subcommittee formed to work on an EMS Loyalty Plan or Loyalty Program – lately having addresses with **multiple** calls and a lot of them are not emergencies. Need to find a way to address these.
 - Mr. McGovern went to Ft. Worth, Texas with such a program – they have modified responses and a way to have an intake into the system for social services to take the burden off the EMS system
 - Deputy Chief Kronenberger stated that the subcommittee is a great idea and should include the Health Department and other agencies.
 - Chairman Andrew stated that a representative from all units and someone from Portland should be involved
 - Commissioner Serra made a motion that the Chief make the health department and any other entity aware of this and come up with a plan of action - Commissioner Bransfield seconded. Middletown will put it together

ADJOURNMENT

Chairman Andrew motioned for adjournment. Commissioner Serra seconded the motion. The meeting adjourned at 11:24 a.m.

Respectfully submitted,
Lori Ruffino
Recording Secretary

Next meeting to be held on December 2, 2013 in Portland