

# **PUBLIC SAFETY TELECOMMUNICATIONS**

**LOCATION: Portland**  
**MONDAY, March 3, 2014**  
**11:00 A.M.**

**-----Minutes-----**

## **Attendance:**

### **Members Present**

Chairman Ross Andrew  
Commissioner David Darling (SFD)  
Commissioner Tom Serra (MFD)  
Commissioner Susan Bransfield (PFD)

### **Members Absent**

### **Staff Present**

Wayne Bartolotta – Director of Central Communications  
Joe Kronenberger – Deputy Director of Central Communications  
Acting Chief Robert Kronenberger – MFD  
Lt. Mike Desena - MPD  
Lori Ruffino – Recording Secretary

## **CALL TO ORDER**

Chairman Andrew called the meeting to order at 11:01 a.m.

## **MINUTES OF PREVIOUS MEETING**

Commissioner Darling motioned for approval of minutes from January 6, 2013. Commissioner Bransfield seconded and all were in favor.

## **PUBLIC HEARING**

**None**

## **CORRESPONDENCE**

**None**

**MONTHLY REPORT**

Wayne Bartolotta gave the monthly report:

- EMD quality control percentage January – 95.68%
- Staffing:
  - New dispatcher placed on normal rotation effective January 27
    - Adds manpower to shift and reduces overtime
  - Dispatch trainee position has been reinstated by Common Council
    - Staffing will be at suggested level of 21 upon training completion
- Middletown High School communications:
  - Continuing to address issues – Manufacturer going in next week to look at how it was installed, why we're not able to do what system was designed to do, what is causing the issues, and to make specific recommendations as to what can be done to fix it
- Radio issues:
  - Currently at a tower in Cromwell – still having issues in Westlake area
  - Surveyed couple of new locations and found a beneficial arrangement with Cromwell Fire Department in the Radisson Hotel
    - Currently applying for LoCip funds for additional microwave link and a propane low powered, auto start generator for the Cimmaron Road facility
      - Project estimate: \$30,000
- Budget process under way – everything pretty much stays the same except for addition of Dispatch Trainee position
  - \$1.61 million budget
- Attending school safety meetings monthly. January & February's meetings were cancelled due to weather
- The City Hall Security committee has been changed to include all city buildings. Primary focus right now is the schools.
- Communications between departments reported as good.
- Discussion ensued about a starting point for new communications center once bonding for Mile Lane comes across from the state
  - No space at current location for new 911 equipment, etc.

**OLD BUSINESS**

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**NEW BUSINESS**

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**ADJOURNMENT**

*Commissioner Serra motioned for adjournment. Commissioner Bransfield seconded the motion. The meeting adjourned at 11:32 a.m.*

Respectfully submitted,  
Lori Ruffino  
Recording Secretary

**Next meeting to be held on April 7, 2014 in Middletown**