

PUBLIC SAFETY TELECOMMUNICATIONS

LOCATION: Middletown

MONDAY, April 7, 2014

11:00 A.M.

-----Minutes-----

Attendance:

Members Present

Chairman Ross Andrew
Commissioner David Darling (SFD)
Commissioner Tom Serra (MFD)

Members Absent

Commissioner Susan Bransfield (PFD)

Staff Present

Wayne Bartolotta – Director of Central Communications
Joe Kronenberger – Deputy Director of Central Communications
Acting Chief Robert Kronenberger – MFD
Lt. Mike Desena – MPD
Jim Santacroce – Middlesex Hospital
William McGovern – Hunters Ambulance
Lori Ruffino – Recording Secretary

CALL TO ORDER

Chairman Andrew called the meeting to order at 11:00 a.m.

MINUTES OF PREVIOUS MEETING

Commissioner Darling motioned for approval of minutes from March 3, 2013. Commissioner Darling moved the motion, Commission Serra seconded and all were in favor.

PUBLIC HEARING

None

CORRESPONDENCE

None

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| MONTHLY REPORT |
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Wayne Bartolotta gave the monthly report:

- Monthly call statistics were handed out – little more activity in March than February
 - Over 2,000 911 calls
 - EMD report for February 96.52%
- New procedure with the hospital – EMD report needs to go to them
 - Quality controlling 100 calls a month – hospital will review our quality and will give additional information/pointers
 - Budget – amount of training done and amount of effort that goes into the quality control and training new dispatchers takes a lot away from what is done to maintain and run the department
 - Mayor was asked to convert, not add, one civilian dispatcher position back to a civilian dispatcher trainer. Minimum requirements would be three years of dispatch experience and will be sent to quality control class for certification. One pay grade higher and can be done now with salary reserves.
- Trainee position out to the public – closes April 14
- Overtime down since last dispatcher went online January 27
- Middletown High School
 - Amplifier manufacturer was there on March 13 – determined couple of issues
 - Went forward with a plan with Utility Communications to resolve the issues that were identified
 - Public Safety Commission briefed at March 17 meeting
 - Installed different types of antennas in the school and eliminated one link to Vo-Ag
 - One hallway in Performing Arts area needs to be addressed
 - Rewiring for generator
 - Series of emails sent to the consultant, emergency management director, and Joe Samolis – communications room #IDF-1C is not covered by the generator
 - Were told that the room has to be covered in rewiring upgrade
- Westlake area project for LoCip funding of \$75,000 went through Finance & Government
 - Project in conjunction with Cromwell Fire Department and also includes a generator at Cimmaron Road. Working out final details with Cromwell Fire Department.
 - Going before Common Council at tonight's meeting and once cleared will talk with legal department to work out what needs to be done for an agreement to hold harmless the city
- 2014-15 Budget process underway
 - Budget earing with Common Council in April 15. A total of 1.61 million is requested vs current 1.54 million – most of change is a change in salaries
- Licensing for schools for portable radios in process
 - Trying to get them streamlined, giving them particular radios, on particular frequencies, and trying to get them more on line of what is going on
- City Asset Security meeting scheduled for April 21
- Portland Fire Alarm System was discussed
- All communications between departments reported as excellent

OLD BUSINESS

- None

NEW BUSINESS

- None

ADJOURNMENT

Commissioner Serra motioned for adjournment. Commissioner Darling seconded the motion. The meeting adjourned at 11:28 a.m.

Respectfully submitted,
Lori Ruffino
Recording Secretary

Next meeting to be held on May 5, 2014 in Portland