

PUBLIC SAFETY TELECOMMUNICATIONS

LOCATION: Middletown
MONDAY, October 5, 2015
11:00 A.M.

.....Minutes.....

Attendance:

Members Present

Commissioner David Darling (SFD)
Commissioner Susan Bransfield (PFD)
Commissioner Tom Serra (MFD)

Members Absent

Chairman Ross Andrew

Staff Present

Wayne Bartolotta – Director of Central Communications
Joe Kronenberger – Deputy Director of Central Communications
Bill McGovern – Hunters Ambulance
Sgt. Brian Hubbs – MPD
Lori Ruffino – Recording Secretary

CALL TO ORDER

Commissioner Bransfield called the meeting to order at 11:01 a.m.

MINUTES OF PREVIOUS MEETING

Commissioner Bransfield asked for approval of the minutes from September 14, 2015. Commissioner Darling moved to waive the reading of the minutes and adopt them, Commissioner Serra seconded and all voted in favor.

PUBLIC HEARING

None

CORRESPONDENCE

- None

MONTHLY REPORT

- Monthly call statistics were handed out – Director Bartolotta gave the monthly report:
 - September activity roughly 4,200 incidents, over 2,100 911 calls, and just over 7,000 administrative calls – normal activity
 - Quality control numbers are roughly the same 96.67% from August
- School Safety Committee continues to meet monthly as well as the City Asset Committee
 - In process of doing camera installations in schools and city buildings, including American Legion by Palmer Field and some locations at Palmer Field – going well as well as card access control – City Hall completed and working on Cross Street Fire today. Main Street Fire being wired
- Portable radios issued to schools were tested & all went well – next test after winter break and includes the non-public schools as well
 - Commissioner Serra addressed an item from the minutes from last month with regards to Sgt. Hubbs addressing a problem with communications in the hospital emergency room and military base. Director Bartolotta stated that they are working on it and working with the military now to get a receiver at the military base.
- Attended Eversouce community meeting in Cromwell
 - Talked about issues and in particular interest to the Fire Department but there was no Fire Department representative to discuss this at this time
- Doing an informational presentation at the First Selectman meeting in Portland about 911 on Wednesday, October 7.
- Commissioner Serra stated that the CNR was adopted by the Finance Committee
- Director Bartolotta stated that \$11,000.00 of it replaces the UPS batteries for backup power supply and the other \$60,000.00 replaces the second microwave link that is twenty years old.

OLD BUSINESS

- Bill McGovern of Hunters Ambulance addressed the response determinant and asked if there are notes in the CAD record when it comes in that gets transferred to the other station
 - Joe Kronenberger stated that it gets imported into the CAD notes but at the determinant level
 - Dispatcher does not know the code as stated by Director Bartolotta
 - Bill McGovern states that they get a lot of “sick call” cards and they want to drill down to get more detailed information on these to give to responders
 - Director Bartolotta has asked the software company if they can provide additional information and they will see what they can do
- Commissioner Serra asked if all was set with Active Shooter, plan wise, communication wise
 - Director Bartolotta stated that the Police Department does drills with the Fire Department in school system – generally do one a year, have worked on communications with the schools, ahead of the curve
 - Sgt. Hubbs weighed in on this and stated that Sgt. Porter is trying to incorporate their lockdown drills with some active shooter training for officers and rotate the officers
- Sgt. Hubbs wanted clarification with regards to a new communications system and if it included board of education, public works, etc. or limited to just police and fire
 - Director Bartolotta said that with any system they get the stake holders involved and the engineers first to see what is needed to get the system to

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work. If board of education or public works is included it is because we need to build up the number of users into the system because the number of frequencies available are based on the users of the system - one frequency for every 100 user, waiting for engineering study being done by Motorola and preference is an all-inclusive system

- Ball park figure better than \$8 million dollars
- Board of Education trying to get grant so money is in place
- Sgt. Hubbs asked about change at Cromwell Tower Ridge – Director Bartolotta stated there is no update at this time
- Discussion was had about having Executive Session meetings with regards to discussing Public Safety matters there as opposed to meetings that have the public in attendance and not expose anyone to additional problems

NEW BUSINESS

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ADJOURNMENT

- *Commissioner Serra moved for adjournment and the meeting was adjourned at 11:39 a.m.*

Respectfully submitted,
Lori Ruffino
Recording Secretary

Next meeting to be held on November 2, 2015 in Portland