

MINUTES  
ORDINANCE STUDY COMMITTEE  
SPECIAL MEETING OF FEBRUARY 4, 2013

Present: Councilwoman and Chairwoman Mary Bartolotta; Councilman Joseph Bibisi; and Councilman Gerald Daley. Staff Counsel: Attorney Wisneski

**Call to Order:**

Meeting was called to order at 6:31 p.m.

**Approval of Minutes:**

Minutes from the Special Meeting of December 18, 2012. Councilman Daley made a MOTION to approve, seconded by Joseph Bibisi. Minutes were approved unanimously.

**New Business:**

Proposed Revision Chapter 31, Article IV, Merger of Personnel and Legal Departments.

There was a brief discussion about the grievance procedures for each union and how the merger of these departments would impact those procedures. It was explained that the procedure would remain the same. Ms. Morey would handle Step 2 grievances for the police, fire, and 466 contracts and Step 1 for the Teamsters contract. If the grievance could not be resolved, it would go to the State Labor Board and this is where a Deputy City Attorney would get involved to defend the City on the grievance. To make it more clear that the Human Resources Director or Ms. Morey would be involved in the day to day labor relations, the Councilmembers decided to amend the ordinance.

Councilman Daley made a MOTION to amend this proposed ordinance to add the phrase “administration and labor relations” in the explanation of the purpose of the Human Resources Division. Councilman Bibisi seconded the Motion. The amendment was approved unanimously.

Councilman Daley made a motion to approve the proposed Ordinance as amended. Councilman Bibisi seconded the motion. The motion was approved unanimously.

Proposed Revision Chapter 31, Article V, Elimination of the Personnel Department.

Councilman Daley made a MOTION to approve this proposed Ordinance. The motion was seconded by Joseph Bibisi. A short discussion ensued about whether this ordinance would have any impact on the grievance processes set forth in the Union contracts. The Motion was approved unanimously.

**Other Business:**

2013 Meeting Schedule (Previously distributed) was approved unanimously.

**Adjournment:**

MOTION to Adjourn by Councilman Daley, seconded by Councilman Bibisi at 6:44 p.m.