



**SPECIAL MEETING OF THE COMMON COUNCIL  
MIDDLETOWN CONNECTICUT  
OCTOBER 3, 2016**

The Special meeting Questions to Directors of the Common Council of the City of Middletown was held in the Council Chamber of the Municipal Building on Monday, October 3, 2016 at 6 p.m.

**Present**

Deputy Mayor Robert P. Santangelo, Council Members Eugene Nocera, Thomas J. Serra, Carl R. Chisem, Robert Blanchard, Sebastian N. Giuliano, Philip J. Pessina, Linda Salafia, Sergeant-at-arms Chief of Police William McKenna and Council Clerk Marie O. Norwood.

**Absent**

Mayor Daniel P. Drew, Council Members Mary A. Bartolotta, Gerald E. Daley, Grady Faulkner, and Deborah Kleckowski, Corporation Counsel Daniel B. Ryan.

**Also Present**

Public Works Director William Russo, Finance Director Carl Erlacher, Acting Director of IT Eldon Bailey, Water and Sewer Director Guy Russo, Parking Director Geen Thazhampallath, City Attorney Brig Smith, Human Resources Kathy Morey, Chief of Police William McKenna, Acting Parks and Recreation Acting Director Deb Stanley, Tax Assessor Damon Braasch, Fire Chief Robert Kronenberger, Deputy Director of Communications Joseph Kronenberger, Planning, Conservation and Development Director Michiel Wackers, Director of Human Relations Faith Jackson Arts Coordinator Stephan Allison, City and Town Clerk Linda Bettencourt, Emergency Management Director George Dunn, Youth Services Coordinator Justin Carbonella, and two members of the public.

**1. Mayor calls meeting to order at 6:02 p.m.**

The Acting Chair asks Councilman Daley to lead the public in the Pledge of Allegiance

The Chair asks the Clerk to read the call of the meeting; the call is declared a legal call and the meeting a legal meeting.

**2. Questions to Directors Opens**

Councilman Serra asks that Wayne Bartolotta come forward regarding an item that will be added to the agenda. Mr. Bartolotta states you should have a packet in front of you to tell you what happened. He explains the generator and it will run the center. It usually fires up and is full power in 7 to 10 seconds and we check it out a couple of times a year. We had noticed there was a fuel leak and didn't appear to be a major problem, but it was and parts were difficult to get for the generator. He was asked if they should continue with the maintenance and Wayne states he asked them to and then found that it was not producing enough electricity to transfer power and they found a part to repair it but asked that a temporary generator be brought in. They replaced the voltage regulator and it did not work and as they got into it they noticed additional work and because of the way the voltage regulator worked and the leak, we are asking for a purchase of a new generator. It is slightly larger and will be serviced by Powers Generator and he doesn't think there should be a problem. The temporary was in place and working.

Councilman Pessina asks if the new one is warrantied. Mr. Bartolotta states yes; it is one year, but he would like to double check that. Councilman Pessina asks if there is a service agreement. Mr. Bartolotta responds yes, it will be under a service contract. The generator lasted 26 years. Councilman Pessina states this is rated as well. Mr. Bartolotta responds it is rated higher.

Councilman Serra asks if it a state bid or do we have to waive it. Mr. Barrolotta states it is an emergency purchase so you don't need a bid waiver. Councilman Serra states there is a service agreement. Mr. Bartolotta replies yes.

Councilman Giuliano asks to address questions to Kathy Morey. Ms Morey, Director of Human Resources comes forward. Councilman Giuliano states there is a job description change and it is minimal. Ms Morey responds yes; it is similar to our Administrative Secretary we are taking pieces from and there were 4 bullets added that were requested by the Board of Education. Councilman Giuliano states this was there initiative. Ms. Morey, yes; it was vetted before the General Counsel Commission and they came forward with the request. Councilman Giuliano asks is it our practice to do exit interviews and would that be a good practice. Ms Morey states we do currently conduct exit interviews; we conduct them on the City side and Michelle DiMauro

conducts them at the Board of Education. I do review them for comments that might need investigation or discussion, but one thing we do not do is to bring the comments forward to the General Counsel Commission. If the Commission would like that, we could do a report. Councilman Giuliano states the best time to make job changes is when someone is leaving and giving the job descriptions are exclusive to the Council, that consideration should take place. Ms. Morey states she will bring it forward to the General Counsel Office.

Councilman Pessina states these are vetted by the Board. Ms. Morey responds with this position, between HR Office and the Superintendent's Office, it was vetted through the budget process. Councilman Pessina states it would be a great collaboration as Councilman Giuliano stated so that those comments are reviewed it would give the Department strong points as to why it is needed.

Councilwoman Salafia states it says non bargaining, Grade 7; shouldn't it say 466 or UPSEU. How will we know. Ms. Morey responds we keep that information in our office and do not put it into the job description itself because that might change over the course of the year. Councilwoman Salafia asks if they need to change the Personnel Rules to add that to it. Ms. Morey states if Council decides to approve it, that will be for later action with GCC and then back to the Council.

**3. Questions to Directors Closes.**

The Acting Chair, seeing no further questions for directors, closes the workshop at 6:16 p.m.

**4. Meeting adjourned.**

Councilman Serra moves to adjourn the meeting and is seconded by Councilman Giuliano. The vote is called and it is unanimous to adjourn the meeting with 8 aye votes. Council Members Bartolotta, Daley Faulkner and Kleckowski are absent. The Acting Chair adjourns the meeting at 6:17 p.m.

ATTEST:

MARIE O. NORWOOD  
COMMON COUNCIL CLERK