



City of Middletown

Memorandum

To: Linda Bettencourt, Town Clerk

From: Faith M. Jackson, Director
Office of Equal Opportunity and Diversity Management

Date: October 14, 2016

Re: *Affirmative Action Monitoring Committee Meeting Notice*

The Affirmative Action Monitoring Committee will be having its regularly scheduled meeting on Thursday, October 27th at 6:00 p.m. in Room 208.

If you require special accommodations for any meeting, please call the Senior Services Specialist at 860-638-4542, (voice) or 860-638-4812 (TDD/TTY), or the Town Clerk's Office at 860-638-4910.

Thank you.

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TOWN CLERK
MIDDLETOWN, CONN.

MEETING AGENDA

City of Middletown
Equal Opportunity and Diversity
Management
245 deKoven Dr.
Middletown, CT 06457

Meeting Description: Affirmative Action Monitoring Committee

Date October 27, 2016 Time 6:00 P.M. Location 208

<u>Start Time:</u> _____	<u>Stop Time:</u> _____
COMMISSION MEMBERS:	
<input type="checkbox"/> Pat Alston	Quorum: Yes _____ No _____
<input type="checkbox"/> Rosa Browne, Chairperson	
<input type="checkbox"/> Alicia Moody	
<input type="checkbox"/> Christine Sherwood	
<input type="checkbox"/> Vacancy	
<input type="checkbox"/> Faith Jackson, Director of Human Relations	
<input type="checkbox"/> Kathleen Morey, Director of Human Resources/ Brig Smith, General Counsel	
<u>Call to Order</u>	
<u>Public Session</u>	
<u>Regular Meeting</u>	
➤ ACTION ITEM: Meeting Minutes for July 28, 2016 Motion _____ 2 nd _____	
<u>Old Business:</u>	
➤ Open Discussion: Committee Vacancy	
<u>New Business:</u>	
➤ Open Discussion: 2015/2016 4 th Quarter and Year-End Report – Faith Jackson	
➤ ACTION ITEM: Approve 2017 Meeting Schedule Motion _____ 2 nd _____	
➤ Open Discussion: Kathleen Morey, Director of Human Resources retirement	
➤ Open Discussion: Miscellaneous Articles	
➤ Review: 2016 Attendance	
<u>Announcements</u>	
➤ Notification of next meeting: January 26, 2017	
<u>Adjournment</u>	
C: Mayor Daniel Drew	