

**MIDDLETOWN AREA TRANSIT  
BOARD OF DIRECTORS MEETING  
November 11, 2015**

**Present:**

William Donahue	Darryl Bullock
Robert Gatehouse	Andrew Chiaravallo
Brian Dudek	Cornell Lewis
Stewart Kristiansen	Priscilla Geer

The meeting was called to order at 5:05 p.m.

**Public Session:**

No one from the public was present.

**Correspondence:**

The correspondence was read and accepted.

**Minutes:**

The Minutes of the Board Meeting of September 9, 2015 were read. Andy pointed out that William Donahue was in attendance but his name was inadvertently omitted. Brian Dudek made the motion to approve the minutes as corrected and Darryl Bullock seconded. The Minutes of the Board Meeting of September 9, 2015 were accepted as amended by the Board.

**Stats:**

Cornell presented stats comparing October, 2014 to October, 2015 and stated that the routes were pretty flat, noting that October, 2014 was a very good year. There was a significant increase in both of the "S" routes and the Portland-East Hampton route is doing very well. He again noted that approximately 250 new homes are being built on that route and that certainly should increase ridership. He reported that the Senior Center route started off very well, but is now decreasing. Andy feels it is the Senior Center not getting the word out, that people aren't aware of the service. He said the headcount flattened out in September and October, not that many people are using that route, but felt it would increase if people were made aware. He said he's offered to do some type of presentation to help stimulate ridership. Next week he's giving a presentation at Middlesex Community College.

Cornell noted that a large payment came in from the State. With that, our \$200,000 line of credit was paid off.

### **Administrator's Report:**

Andy passed out a new route schedule that was effective September 1, 2015.

Coffee and doughnuts were provided in the terminal on October 27 to celebrate our 35<sup>th</sup> anniversary.

Andy said that the next time we purchase vans we will go to something smaller. We're currently paying over \$2.00 per gallon for gas and on maintenance we're probably losing about \$170,000 per year; however, it is mandatory that we provide a Dial-a-Ride service although for the past year or so we have been losing money on it. The fixed routes are balancing out the Dial-a-Ride, money wise.

The garage doors are still not fixed. Although the problem with them is minor, it still must be repaired to our satisfaction. We're withholding \$130,000 until they're performing as they should. The manufacturer is working on getting the last few bugs out.

Andy showed pictures of the DTC Green Building awards ceremony that was given to us for our clean-up efforts of the new garage property.

The tree outside the terminal is gone and now the City will come in and dig out the root system. Once that job is complete we will finish our patio. The fencing will be replaced, the curbing will be painted, and the awning will be repainted. Next year's project will be the interior and next year's grant will be used for that. The Board Room at the terminal is now the employee's break room and for that reason, it was decided to hold future Board meetings at the new garage. Andy said the large-screen television that's currently in that break room will be moved out to the waiting area.

Andy is looking at the third week in December for the Awards Ceremony and at that time a Dial-a-Ride driver who has retired will be honored.

We have been asked to provide transportation for a 5K race on November 15 from Middletown to Portland. Approximately 700 runners are expected and we'll provide one-way transportation to the starting area. The run will end in Middletown.

**There were no Resolutions this month.**

**There was no Executive Session this month.**

Robert Gatehouse made a motion to adjourn the regular meeting. The motion was seconded by Brian Dudek and the meeting was adjourned at 5:50 p.m.