

# BRIDGE TO THE FUTURE

## RUSSELL LIBRARY

123 Broad Street, Middletown, CT 06457

Board of Trustees

Tuesday, December 15, 2015, 7:00 pm

Board Room, Administration Building behind Library on Court Street

### Agenda

- I. Call to Order
- II. Public Session/Comment
- III. Approval of Minutes
  - a. **ACTION ITEM:** Approval of Minutes BOT Meeting Dated Oct18, 2015
  - b. **ACTION ITEM:** Approval of Minutes BOT Meeting Dated Dec. 1, 2015
  - c. **ACTION ITEM:** Approval of Minutes BOT Meeting Dated Dec. 2, 2015
- IV. **EXECUTIVE SESSION-PERSONNEL/ DIRECTOR SEARCH**
- V. Other Communications & Sub Committee Reports (Reports Only; Action Below)
  - a. **INFORMATIONAL ITEMS:** Director's and Interim Assistant Director's Reports
  - b. **INFORMATIONAL ITEMS:** Finance & Audit Committee Report(s)
    - i. Financial Advisory Firm/Ethics Breach & Sanctions Update
    - ii. Auditor Request Re Legal Search/Review of Provision
    - iii. Operating and Company Budget Recommendations for FY17
  - c. **INFORMATIONAL ITEMS:** Policy Committee Report
  - d. **INFORMATIONAL ITEMS:** Facilities & House Committee Report(s)
  - e. **INFORMATIONAL ITEMS:** Personnel Committee Report
- VI. Old Business:
  - a. **ACTION ITEM Discuss Computer Server Impact Plan & Funding Options**
    - i. Submit New LOCIP request to City for \$13,000,
    - ii. Utilize Company Contingency of \$6000 to offset some LoCip request amount
    - iii. transfer \$3000 from Company Maintenance line to supplement some LoCIP request amount)
    - iv. send letter to Tina Gomes, City's LOCIP coordinator to seek verification that LOCIP would cover this server request. Upon verification from Gomes, pursue option a, b or c.
- VII. New Business:
  - A. **DISCUSSION/ACTION ITEM Auditor Request to have Outside Legal Counsel Review Provision:** Potential **Motion-** Approval to utilize Updike Kelly and Spellacy or the appropriate firm for 1 hour of billable time to review specific concerns raised by Auditor.

**B. DISCUSSION/ACTION ITEM: Operating and Company Budget Recommendations for FY17: Motion-**

**VIII. Adjournment**

Respectfully submitted,  
Geen Thazhampallath, President

**Notable Upcoming Calendar Items/Meetings**

- Regular Board Meeting January 19, 2016