

MINUTES

SPECIAL MEETING

WATER POLLUTION CONTROL AUTHORITY

JULY 24, 2014

PRESENT:

Director, Guy Russo

Assistant Director, Robert Young

Chief Engineer, Joseph Fazzino

Chairman, Dale Aldieri

Vice Chairman, Scott Bishel

Councilmatic Representative, David Bauer

Councilmatic Representative, Hope Kasper

Commissioner Jack Pieper

Commissioner Emanuel DiMauro

I. Open Meeting (started at 7:01pm)

1. Public Hearing

Director Russo had one item he wanted to add to the WPCA Agenda under the “New Business” section labeled as number 5. It will be called Sweet Harmony Building & Fiore’s, Sewer and Inflow CSO.

A motion was made by Councilmatic Representative Bauer and seconded by Councilmatic Representative Kasper to amend the Special Meeting Agenda to include the new item under the “New Business” section, as stated above per Director Russo. Motion was approved unanimously.

Chairman Aldieri opened the public portion of the meeting and asked if there were anyone from the public present to be heard.

Since no one from the public was present to be heard, Chairman Aldieri closed the public portion of the meeting.

II. Reports, Minutes and Correspondence

1. Minutes of Regular Meeting of June 5, 2014

A motion was made by Councilmatic Representative Kasper and seconded by Vice Chairman Bishel to approve the Minutes of the Regular Meeting of June 5, 2014. Motion was approved unanimously.

III. Transfers/Fund Updates

1. Monthly Fund Balance Report-July

This report was for informational purposes only.

IV. Old Business

1. Durham Water Update

There was no further information to give on this matter at this time.

2. Mattabassett Update

Director Russo indicated that City staff and engineers are currently working with the contractors to clear up a number of utility conflicts that were in the original design. Director Russo stated that as a result there was a conference call with Remsco this morning with our engineering staff. The department is having a meeting tomorrow with the design engineering staff about the response to request information for some design deficiencies that need to be addressed quickly.

There were further discussions with Director Russo about the first change order with the railroad, a relocation of a utility pole, and construction of the waste stock pile area. Director Russo also stated that the design engineer did deliver about a week ago 95% completed drawings to DEEP and gave our department a copy, as well, for review. Director Russo will be meeting with the DEEP staff soon and at that time and we will be assigned a new DEEP Project Analyst.

Chairman Aldieri then gave his opinion about how the Mattabassett District project is moving forward. It currently is at 85% of completion. Councilmatic Representative Bauer went into discussion about his opinions on the project in regards to nitrogen and sewage. Chairman Aldieri also stated that the EPA will be paying a visit to the Mattabassett District.

3. Kleen Energy-Update

Director Russo indicated that the department has now taken over Operations but we have no budget to take it over. Director Russo was under the impression that the budget was carried over from last year but was incorrect so now we have 20 million dollar's worth of equipment that needs to be maintained. Director Russo further stated that Sonitrol alarms cannot be turned on because we can't pay them and we cannot pay our SCADA Integrator to tie into our system, as well. Director Russo stated that the he was then able to meet with Finance and review a plan of action. Indicated in the "New Business" section is the plan of action that is needed.

V. New Business

1. Kleen Energy Budget Memo with Council Resolution

Director Russo indicated that this item is going to go to Finance and Government next week for the budget for the current Fiscal Year 14/15 Retroactive back to July 1st, a Revenue Account back to July 1st, both of these mimic the amounts that were originally presented to the Council back in January of this year. Director Russo then indicated he thought we had a CNR Account, but we do not. We have to direct Finance and Government to create a CNR Account so there is a resolution that is listed below to be approved for this. Director Russo further stated that the budget cannot be setup with a line item since there is no money to be placed in it so we are looking for a \$1 million dollar loan to Kleen Energy. Finance Department would not agree to the funding from the General Fund, so Water Fund will be utilized for personnel repayment it was Director Russo's intent to bill Kleen Energy from two separate funds for our staff time that is utilized which would be about 15% for general administrative twice a year. There were some further discussions.

RESOLUTION

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN THAT: That new Line Items be established by the Finance Department for Kleen Energy Water District effective retroactively to July 1, 2014, with line items to include line items for expenditures, line items for revenue, and a new fund to accumulate Capital Non-Recurring (CNR) deposits made through the operating budgets year to year;

BE IT FURTHER RESOLVED THAT: The Council adopt the Kleen Energy Water District Expenditure and Revenue Budgets for FY 14/15 as attached;

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN THAT: A loan be made from the Water Department Fund Balance into the newly created Kleen Energy Water District Special Revenue Fund, Fund Balance to support expenditures for FY 14/15;

BE IT FURTHER RESOLVED THAT: The loan amount shall be \$1,000,000 (one million dollars) and that the Kleen Energy Fund be charged interest at the rate of 4% simple interest calculated from the date of transfer into the fund, and becoming due on July 1, 2015;

BE IT FURTHER RESOLVED THAT: The interest be charged to the Kleen Energy Water Fund in FY 15/16 for this loan, and that income from this loan be deposited as revenue into the Water Department Fund in FY 15/16.

A motion was made by Vice Chairman Bishel and seconded by Commissioner DiMauro to approve the resolution to be forwarded to the Common Council. Motion was approved unanimously. Councilmatic Representative Bauer abstained.

2. Mylchreest Construction LLC-Re: 702 Atkins Street

The City was supposed to have put in a service lateral at 702 Atkins Street and collected the fee, however, the City never did the installation so Mr. Mylchreest had it installed himself. Now he is looking for repayment.

A motion was made by Councilmatic Representative Bauer and seconded by Councilmatic Representative Kasper to approve a reimbursement to Mr. Mylchreest in the amount of \$393.94 for the purchase of the mechanical components and materials purchased for the installation of his lateral.

3. Assumption of Ownership 10'Line to Mattabassett

Director Russo stated that when Mattabassett was first built their facility installed a 10' water main, which serves a long lateral, beginning from area underneath the Arrigoni Bridge all the way to Mattabassett. To date the design engineer has chosen a very problematic route for the installation of a 30' force sewer main in the Bridge Street Area. Director Russo spoke with Brian Armet of Mattabassett about installing a valve on the existing 10' water main line because of this problem area. Once the valve is installed on the 10' water main. Middletown would accept ownership of a portion of this line. We would then would abandon the old 6' water main which is a horizontal obstruction to the 30' water force main. Director Russo is looking for the WPCA's approval of this project

A motion was approved by Councilmatic Representative Bauer and seconded by Vice Chairman Bishel to approve the assumption of ownership of the 10' water line to more or less the limits as outlined in Chief Engineer Fazzino's sketch provided. Motion was approved unanimously.

4. Bid Waiver - McVac

Deputy Director Young indicated that we used National Water Main Cleaning to do work for us last fall at our Sewer Pump Stations and we paid them around \$11,000. They utilized the rates from the State Bid to do the work. Deputy Director Young brought up the issue about when we used McVac for the same services the year before and how those costs were about \$8,500. Deputy Director Young stated again that we recently had to use

National Water Main Cleaning up at our Higby Reservoir to clean the wash water basins and that it took the company several days and extra men just to complete the work unlike McVac, which took two days and two men and completed the job a lot quicker and therefore, the cost was much less. Therefore utilizing National was about a 50% increase in costs between the companies. Deputy Director Young further indicated that there is currently a problem with the equipment that National Water Main Cleaning uses and that they use a less effective vacuum that utilizes a fan that tries to pick up solids but the vacuum is not as strong as McVac's. McVac uses a blower system which is stronger and much more effective in lifting the solids in a water environment. The Deputy Director would like to get an approval from the WPCA for a bid waiver so that we would be able to utilize the services of McVac rather than National since their equipment is better and they are more cost effective (at least 50%). Deputy Director Young had asked Donna Imme of the Purchasing Department what needed be done and she said we would need to do a bid waiver in order to get McVac's services. Director Russo indicated that two actions would need to take place. One would be for the WPCA's authority to waive any bidding requirements and allow us to use McVac's bid off of the State Services Contract for sewer work, and the other action would be to recommend to the Common Council after a meeting with the Standardization Committee that a bid waiver be issued for the Water Department for McVac.

A motion was made by Councilmatic Representative Bauer and seconded by Vice Chairman Bishel for the WPCA to waive the bidding requirements for the Sewer Budget for McVac and allow us to utilize the State bid rate for McVac even though they are not in the Middlesex Region. Motion was approved unanimously.

Another motion was made by Councilmatic Representative Bauer and seconded by Vice Chairman Bishel that the recommendation of a bid waiver on behalf of the water operation be forwarded to both the Standardization Committee and to the Common Council with the WPCA's recommendation of approval for a bid waiver to use McVac from the State bid. Motion was approved unanimously.

5. Sweet Harmony Building / Fiore's, Sewer and Inflow CSO

Director Russo indicated that we were working on a problem at the Sweet Harmony Building and that the laterals were incorrectly installed during a prior CSO project. Director Russo stated that the laterals that come out were not installed correctly at that time and there is some degradation on the line at the manhole and the laterals need to be replaced. Director Russo indicated that he thinks the City does have some responsibility to fix this since they City originally put the line in.

Director Russo stated that the other issue is that the CSO separation was not done and they did not take out any storm water from the rear building nor the front building only because it was very difficult. Director Russo further stated that when you look at the other buildings located nearby there was a redirect to pick up storm water, however, this building was not included and this became a real problem. Director Russo recommends that Sweet Harmony and Fiore's lateral be replaced back to acceptable standards and the second is to get Sweet Harmony's CSO addressed. This was UIC's project, which is now PRIME Engineering. Director Russo told PRIME what the problem was so PRIME is doing the design work on the CSO to fix the private inflow and make the repair to the laterals. The department will not see a bill for this problem. Director Russo needs one action to authorize

our department to go ahead and get some pricing from Mark IV to handle the work for us since they will be in town soon. The other action needed by the WPCA is that we have money for sewer repair in the General Sewer Improvement Fund and Director Russo would like authorization to use these funds for both the CSO and the sewer repair and to the extent that if we need to transfer an additional \$50,000 in funds that this would be approved by the Chairman or Co-Chairman if need be since Director Russo is not sure exactly how much money is in this particular fund. Director Russo then indicated that if he needs to present this matter at another meeting he will then draft a p.o. There were some further discussions on this matter.

A motion was made by Councilmatic Representative Bauer and seconded by Vice Chairman Bishel to authorize the Water and Sewer staff to enter into negotiations to remediate the laterals to Sweet Harmony and Fiore's and, furthermore, authorize the use of General Sewer Improvement Funds Emergency Sewer Repair and to give the Chair and Co-Chair the ability to add up to \$50,000 from Fund Balance to that line should it be insufficient to support the change order. Motion was approved unanimously.

VI. Staff Reports

Chief Engineer Fazzino did not have a staff report ready at this time since he indicated that he is short staffed. He will have one available at the next scheduled WPCA meeting. Chief Engineer Fazzino stated to the WPCA that Assistant Chief Engineer Holden has taken some family medical leave to take care of his daughter who had a very serious operation. So he has been trying to take care of everything in the office while Assistant Chief Engineer Holden is out on medical leave.

Deputy Director Young indicated that his staff reports for May and June of 2014 were for informational purposes only. He briefly went over both reports and Chief Engineer Fazzino also went over some engineering projects as well.

Director Russo then stated that there was a workshop that took place earlier this month on CSO Project #20 and that this project is scheduled to go to the Council in September for Bond Resolution for referendum for November in the amount of \$7.3 million. Only a quarter of this is CSO work and part of this is for the Public Works Department and the other portion of it is for water main replacement to increase size of the water main on Old Mill Road and also increase the size of the water main from Newfield Street up to Westfield toward Old Mill Road and continue west onto Westfield Street. This project has been on the back burner for a while but now we are trying to get this project started, because DEEP funds are now available.

VII. Adjournment

There being no further business, a motion was made by Councilmatic Representative Bauer and seconded by Councilmatic Representative Kasper to adjourn the meeting. Motion was approved. The meeting adjourned at 8:18p.m.

Respectfully submitted:



Guy P. Russo
Director of Water and Sewer Department/
Acting Secretary for the W.P.C.A.