

Finance and Government Operations Commission Meeting Minutes
Middletown, Connecticut
November 2, 2016
Municipal Building Room 208
7:00 P.M.

Present: Councilman Thomas Serra, Councilman Sebastian Giuliano, Councilwoman Linda Salafia, Councilman Gerald Daley, Councilwoman Mary Bartolotta, Carl Erlacher, William Russo, Attorney Brigham Smith, Attorney Kori Wisneski, Dr. Joseph Havlicek, Bob Young, Fire Chief Robert Kronenberger, Deputy Fire Chief Albert Leary, Christopher Augeri, Vincent Loffredo

Absent: None

Councilman Thomas Serra called the meeting to order and requested a motion to approve the minutes from the September 28, 2016 Finance and Government meeting. Councilman Daley motioned to approve Councilwoman Salafia seconded, unanimously approved.

Public Comments on the Agenda – None

1. Conference and Training - None
2. The following Departments have submitted items to be discussed:

Health- Grant Confirmation totaling \$100.00 in local donations for the Kids Safety Expo; Grant Confirmation reducing the State Public Health Emergency Preparedness Grant by \$579.38

Councilwoman Bartolotta motioned to approve the \$100.00 grant confirmation. Councilman Giuliano motioned to approve the grant confirmation reducing the State Public Health Emergency Preparedness grant by \$579.38; seconded by Councilwoman Salafia both requests were unanimously approved.

-Both grant confirmations were unanimously approved to send to the Council Floor-

Public Works – Resolution requesting approval for Mayor Drew to apply for a LoCIP grant totaling \$55,000 for removal and replacement of an Evapco Cooling Tower for the Municipal Building; and, creation of new Capital Improvement line entitled "Municipal Building Cooling Tower"; Appropriation Request totaling \$37,000 (via transfer from Sanitation budget to Sanitation Depreciation Fund) for purchase of trash compactor; Bond Ordinance totaling \$750,000 for the purchase of certain Capital Non-Recurring Equipment

Councilman Daley motioned to approve the resolution request and the creation of new Capital Improvement line for the Municipal Building Cooling Tower, Councilman Giuliano seconded. Council Daley motioned to approve the \$37,000 transfer from the Sanitation budget to the Sanitation Depreciation Fund for the purchase of trash compactor, Councilman Giuliano seconded.

Councilman Daley motioned to approve the bond ordinance totaling \$750,000, Councilwoman Salafia seconded.

**- All Public Works requests were unanimously approved to send to the Council Floor-
OGC- Lease Term Sheet and Addendum to Agreement and lease with Kleen Energy for Water Collection Facility off River Road; Fire Union Tentative Agreement for new collective bargaining agreement**

Attorney Brig Smith discussed the fiscal impact regarding Kleen Energy Systems. He explained that Kleen Energy Systems LLC. will maintain and operate the River Road facility; in exchange the City will receive \$275,000 payable November 1 with an increase of 2.5% per year thereafter, the

Water Department will receive a sum of \$25,000 on November 1 with an increase of 2.5% per year thereafter. Councilman Daley motioned to approve the lease term and addendum, Councilwoman Bartolotta seconded.

Attorney Kori Wisneski discussed the tentative Fire Union Agreement; accrued comp time and payout, pension changes and financial impact over the next three years. Councilman Daley motioned to approve and Councilman Giuliano seconded.

-Both were unanimously approved to send to the Council Floor-

Water-Resolution requesting transfers and line item creations for the Water Department FY 16/17 Capital Non-Recurring Fund totaling \$500,000

Councilwoman Salafia motioned to approve, Councilman Daley seconded.

-Approved to send to Council Floor-

Common Council – Appropriation Request totaling \$25,000 to conduct feasibility study for WWMS/Keigwin Building Committee

Vincent Loffredo discussed the appropriation request to conduct a feasibility study to decide the best plan of action for grades 6-8 including its location. Vote 4 to 1, Councilman Giuliano not supporting this request at this time.

City CNR –

Carl discussed the budget for 2016-17 which included \$600,000 for funding of CNR items. Councilman Daley motioned to approve and Councilwoman Salafia seconded, unanimously approved.

Councilman Serra is requesting a copy of the suspense list as well as the Tax Collectors' presence at the next F & G meeting November 30th.

Regular Reports – Information Only

- Transfer of Funds/BOE Transfers
- General Fund Appropriations
- City's Investments
- Tax Collection Recap Report
- Monthly Expenditure Summary Report
- Professional Services Report
- Department Over-Time Reports

6. The next meeting is Wednesday, November 30th at 7pm in Room 208

Respectfully
Submitted by,

Tracy Vess on behalf of Carl R. Erlacher