

**MEMORANDUM**  
**PLANNING, CONSERVATION & DEVELOPMENT DEPARTMENT**

**TO:** Town Clerk and Members of the Zoning Board of Appeals

**FROM:** Bruce Driska, CZEO, Zoning and Wetland Enforcement Officer

**DATE:** December 29, 2014

**RE:** Cancellation of January 6, 2015 Zoning Board of Appeals Meeting

Please be advised that the regular meeting of the Zoning Board of Appeals scheduled for January 6, 2015 has been cancelled. The next scheduled meeting is February 5, 2015.