

**MEMORANDUM**  
**DEPARTMENT OF PLANNING, CONSERVATION AND DEVELOPMENT**

**TO:** Town Clerk and Members of the Planning and Zoning Commission

**FROM:** Michiel Wackers, AICP, Director of Planning, Conservation and Development

**DATE:** July 29, 2016

**RE:** Cancellation of P&Z meeting of August 10, 2016

Please be advised that the regular meeting of the Planning and Zoning Commission scheduled for Wednesday, August 10, 2016 has been cancelled due to the Motorcycle Mania being held the same night. The next scheduled regular meeting is August 24, 2016.