

THE MATTABASSETT DISTRICT

Memorandum

Date: January 15, 2012

Subject: **Agenda - Tuesday,
January 22, 2013 @ 7:00 PM
Board Meeting**

To: Board of Directors

From: Brian W. Armet, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of December 17, 2012	1 - 4
2. Treasurer's Report	5 - 11
a. Receipts & Expenditures 12-13	6
b. Operating Fund Statement of Income 12-13	7
c. Cash Flow Graphs 12-13	8 - 10
d. Investment Schedule	11
3. Budget Statement, Fiscal Year 12-13	12 - 14
4. Check Register Report – December, 2012	15 - 16
5. Staff Reports	17 - 37
a. Monthly Report	17 - 28
b. Safety/Energy Report	29
c. Operational Profile	30 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
f. Nitrogen Graph	36
g. Maintenance Graph	37
6. Committee Reports	
a. Engineering	
b. Finance	
1. 2013-2014 Budget	
c. Human Resources	
d. Property Management	
e. Public Relations	
f. District Project Construction Committee	
1. C.H. Nickerson's Payment Requisition #8 for November 2012 - \$1,335,319.94	
2. Wright-Pierce's Payment Requisition for November 2012 - \$221,215.74	
3. Milone & MacBroom's Payment Requisition for November 2012 - \$31,777.72	

7. Counsel's Report
 - a. Executive Session
8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Tuesday, February 19, 2013 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.