

# THE MATTABASSETT DISTRICT

## Memorandum

*Date:* May 14, 2014

*Subject:* Agenda - Monday,  
May 19, 2014 @ 7:00 PM  
Board Meeting

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*To:* Board of Directors

*From:* Brian W. Armet, Executive Director

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Public Speakers

### AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of April 21, 2014	1 - 4
2. Treasurer's Report	5 - 13
a. Receipts & Expenditures - FY 13-14	7
b. Operating Fund Statement of Income 13-14	8
c. Cash Flow Graphs 13-14	9 - 11
d. Investment Schedule	12 - 13
3. Budget Statement, Fiscal Year 13-14	14 - 16
4. Check Register Report – April, 2014	17 - 18
5. Staff Reports	19 - 39
a. Monthly Report	19 - 30
b. Safety/Energy Report	31
c. Operational Profile	32 - 35
d. Monthly Flows & Rainfall Data for the Past Two Years	36
e. Effluent Quality Graph	37
f. Nitrogen Graph	38
g. Maintenance Graph	39
6. Committee Reports	
a. Engineering	
b. Finance	
1. 2013-2014 & 2014-2015 Revised Budgets - Nitrogen Upgrade Line Item	
2. Auditor Selection	
3. Board & Committee Meetings' Stipends	
4. Chemical Bids	
c. Human Resources	
1. Executive Director's Contract Extension & Salary	
d. Property Management	
e. Public Relations	

- f. District Project Construction Committee
  - 1. C.H. Nickerson's Payment Requisition #24 for March/April 2014 - \$2,994,146.44
  - 2. Wright-Pierce's Payment Requisition for March 2014 - \$158,149.10
  - 3. Change Order #26 for 9 Sub Change Orders - \$75,871.34
- 7. Counsel's Report
  - a. Executive Session
- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, June 16, 2014 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.