

MEMORANDUM

To: Linda Bettencourt, City and Town Clerk
From: Nancy Conaway-Raczka, Risk Manager
Cc: Brig Smith, General Counsel
Date: December 14, 2016
Re: Mayor's Safety Committee Meeting Schedule - REVISED

The Mayor's Safety Committee will meet on the following dates in 2017:

January 20, 2017
March 31, 2017
June 30, 2017
September 29, 2017
December 29, 2017

All meetings will be held at 9AM in conference room 208.

Rec'd for Record 12/14/16 2 19 PM at H m M
Recorded by Linda Bettencourt
Town Clerk