



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: June 3, 2016

RE: NOTICE OF REGULAR INSURANCE & CLAIMS MEETING

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON TUESDAY, JUNE 7, 2016 AT 7:00 P.M. IN ROOM 208.



City of Middletown

OFFICE OF THE GENERAL COUNSEL

245 deKoven Drive

Middletown, CT 06457-1300

TEL: (860) 638-4820 FAX: (860) 638-1920

TDD: (860) 344-3521

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee
Municipal Building
Room 208
245 DeKoven Drive
Middletown, CT 06457

AGENDA FOR REGULAR MEETING TO BE HELD
TUESDAY, JUNE 7, 2016 AT 7:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Regular Meeting of May 3, 2016
- C. Public Session.
- D. Executive Session

Discussion regarding strategy and negotiations for the pending claim – Lafave vs. City of Middletown Police Department et.al, pursuant to sections 1-200 (6)(B) and 1-225 of the Connecticut General Statutes, as amended.

- E. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:
 - 1. James Haynes vs. City of Middletown
 - 2. City of Middletown - unknown
 - 3. DeGraff, Alicia vs. City of Middletown
 - 4. Greco, Grace vs. City of Middletown

F. Other Business:

1. Nancy Conaway-Raczka, Risk Manager, will present monthly accounting report for – All City Insurance Funds.
2. Matthew Bacon, Claims Administrator will present damage claim from Farm Hill Elementary School.

G. Adjournment.

Grady Faulkner, Chairperson
Insurance & Claims Committee

cc: Mayor Dan Drew
Joe Samolis, Chief of Staff
Councilwoman Linda Salafia
Councilman Robert Blanchard
Brig Smith, General Counsel
Kori Wisneski, Deputy General Counsel
Christopher Smedick, Assistant General Counsel
Nancy Conaway-Raczka, Risk Manager