



## MEMORANDUM

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**TO:** LINDA BETTENCOURT  
CITY AND TOWN CLERK

**FROM:** BRIG SMITH, GENERAL COUNSEL

**DATE:** June 29, 2016

**RE:** NOTICE OF SPECIAL MEETING OF THE INSURANCE & CLAIMS MEETING

The Special Meeting of the Insurance & Claims Committee will be held on Tuesday, July 5, 2016 at 5:30pm in Room B-19.



## City of Middletown

OFFICE OF THE GENERAL COUNSEL  
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**\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \***

**If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910**

Insurance and Claims Committee  
Municipal Building  
Room B-19  
245 DeKoven Drive  
Middletown, CT 06457

**AGENDA FOR SPECIAL MEETING TO BE HELD**  
**TUESDAY, JULY 5, 2016 AT 5:30 P.M.**

- A. Call to Order.
- B. Approval of the Minutes for the Regular Meeting of June 7, 2016
- C. Public Session.
- D. Executive Session
  - (1) Discussion regarding strategy and negotiations for the pending claim – Stephen T. Ross vs. City of Middletown, pursuant to sections 1-200 (6)(B) and 1-225 of the Connecticut General Statutes, as amended.
  - (2) Discussion regarding strategy and negotiations for the pending claim – Sandra L. Pirro vs. City of Middletown, pursuant to sections 1-200 (6)(B) and 1-225 of the Connecticut General Statutes, as amended.
- E. Other Business:
  - 1. Nancy Conaway-Raczka, Risk Manager, will present monthly accounting report for – All City Insurance Funds.

F. Adjournment.

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Grady Faulkner, Chairperson  
Insurance & Claims Committee

cc: Mayor Dan Drew  
Joe Samolis, Chief of Staff  
Councilwoman Linda Salafia  
Councilman Robert Blanchard  
Brig Smith, General Counsel  
Kori Wisneski, Deputy General Counsel  
Christopher Smedick, Assistant General Counsel  
Nancy Conaway-Raczka, Risk Manager  
Carl Temme, H.D. Segur Insurance