



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: OCTOBER 30, 2014

RE: NOTICE OF REGULAR INSURANCE & CLAIMS MEETING

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON TUESDAY, NOVEMBER 4, 2014 AT 7:00 P.M. IN ROOM B-19.

RECEIVED
16 OCT 30 AM 8:45
TOWN CLERK
MIDDLETOWN, CT 06457



City of Middletown

OFFICE OF THE GENERAL COUNSEL
245 deKoven Drive
Middletown, CT 06457-1300
TEL: (860) 638-4820 FAX: (860) 638-1920
TDD: (860) 344-3521

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee
Municipal Building
Room B-19, Lower Level
245 DeKoven Drive
Middletown, CT 06457

RECEIVED
14 OCT 30 AM 6:45
TOWN CLERK'S
MIDDLETOWN, CT

AGENDA FOR REGULAR MEETING TO BE HELD TUESDAY, November 4, 2014
AT 7:00 P.M.

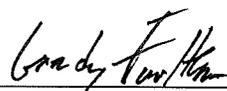
- A. Call to Order.
- B. Approval of the Minutes for the regular meeting of October 7, 2014.
- C. Public Session.
- D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:
 - 1) Guiheen, Danielle vs. City of Middletown
 - 2) City of Middletown - Spencer School
 - 3) Davis, William vs. City of Middletown
 - 4) G&L Enterprises of Middletown. City of Middletown
 - 5) City of Middletown - MacDonough School
- E. Risk Management Report:
 - Defensive Driving Class, Oct 23, 2014

Interactive Health Screenings and Wellness Fair
Flexible Spending Account notice

F. Other Business:

Nancy Conaway-Raczka, Risk Manager, will present monthly accounting report for - All City Insurance Funds.

G. Adjournment.



Grady Faulkner, Chairperson
Insurance & Claims Committee

cc: Mayor Dan Drew
Joe Samolis, Chief of Staff
Council Member Hope Kasper
Council Member Sebastian Giuliano
Brig Smith, General Counsel
Kori Wisneski, Deputy General Counsel
Christopher Smedick, Assistant General Counsel
Nancy Conaway-Raczka, Risk Manager
Matthew Bacon, Claims Administrator
Carl Temme, H.D. Segur Insurance