



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: November 26, 2014

RE: **NOTICE OF REGULAR INSURANCE & CLAIMS MEETING**

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON
TUESDAY, December 2, 2014 AT 7:00 P.M. IN CONFERENCE ROOM B-19.

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City of Middletown

OFFICE OF THE GENERAL COUNSEL
245 deKoven Drive
Middletown, CT 06457-1300
TEL: (860) 638-4820 FAX: (860) 638-1920
TDD: (860) 344-3521

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

If You Require Special Accommodations, Please Call The ADA
Coordinator At (860) 638-4540, (voice) or (860) 638-4812
(TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee
Municipal Building
Room B-19, Lower Level
245 DeKoven Drive
Middletown, CT 06457

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AGENDA FOR REGULAR MEETING TO BE HELD TUESDAY, December 2, 2014
AT 7:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the regular meeting of October 7, 2014.
- C. Public Session.
- D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:
 - 1) Guiheen, Danielle vs. City of Middletown
 - 2) City of Middletown - Spencer School
 - 3) Davis, William vs. City of Middletown
 - 4) G&L Enterprises of Middletown. City of Middletown
 - 5) City of Middletown - MacDonough School
 - 6) Corcoran, Patricia vs. City of Middletown
 - 7) DeNunzio, Catherine vs. City of Middletown
 - 8) Thiruvallam, Karen vs. City of Middletown
 - 9) DeSena, Michael vs. City of Middletown
 - 10) Vital Nutrients vs. City of Middletown
 - 11) Tyrseck, Kristen vs. City of Middletown

12) White, Eddie vs. City of Middletown

E. Risk Management Report:

Defensive Driving Class, Oct 23, 2014
Back Safety/Preventing Sprains & Strains class
Interactive Health Screenings and Wellness Fair
Flexible Spending Account notice

F. Executive Session

General Counsel staff to present discussion regarding the pending claim - Advanced Computer Technologies vs. City of Middletown, pursuant to sections 1-200 (6) (b) and 1-225 of the Connecticut General Statutes, as amended.

General Counsel staff to present discussion regarding the claim of CIRMA vs. Derita Construction Company, INC. et al., pursuant to sections 1-200 (6) (b) and 1-225 of the Connecticut General Statutes, as amended.

G. Other Business:

Matthew Bacon, Claims Administrator, will present proposed Insurance and Claims Committee meeting schedule for 2015.

Matthew Bacon, Claims Administrator, will present claim for Snow Elementary School repairs.

Nancy Conaway-Raczka, Risk Manager, will present monthly accounting report for - All City Insurance Funds.

H. Adjournment.


Grady Faulkner, Chairperson
Insurance & Claims Committee

cc: Mayor Dan Drew
Joe Samolis, Chief of Staff
Council Member Hope Kasper
Council Member Sebastian Giuliano
Brig Smith, General Counsel
Kori Wisneski, Deputy General Counsel
Christopher Smedick, Assistant General Counsel
Nancy Conaway-Raczka, Risk Manager
Matthew Bacon, Claims Administrator
Carl Temme, H.D. Segur Insurance