



## MEMORANDUM

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**TO:** LINDA BETTENCOURT  
CITY AND TOWN CLERK

**FROM:** BRIG SMITH, GENERAL COUNSEL

**DATE:** January 30, 2015

**RE:** NOTICE OF REGULAR INSURANCE & CLAIMS MEETING

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THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON  
TUESDAY, FEBRUARY 3, 2015 AT 7:00 P.M. IN ROOM 208.

RECEIVED  
15 JAN 30 AM 10:59  
TOWN CLERK  
MIDDLETOWN, CONN.



## City of Middletown

OFFICE OF THE GENERAL COUNSEL  
245 deKoven Drive  
Middletown, CT 06457-1300  
TEL: (860) 638-4820 FAX: (860) 638-1920  
TDD: (860) 344-3521

\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \*

If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee  
Municipal Building  
Room 208  
245 DeKoven Drive  
Middletown, CT 06457

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AGENDA FOR REGULAR MEETING TO BE HELD TUESDAY, FEBRUARY 3, 2015  
AT 7:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Regular Meeting of January 6, 2014
- C. Public Session.
- D. Executive Session

Discussion regarding strategy and negotiations for the pending claim - Schilinga vs. City of Middletown, pursuant to sections 1-200 (6) (B) and 1-225 of the Connecticut General Statutes, as amended.

- E. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:

- 1) Watson, Thomas vs. City of Middletown
- 2) Wilson, Ralph vs. City of Middletown
- 3) Talley, Valerie vs. City of Middletown
- 4) Schinas, Michael vs. City of Middletown

- 5) Konerding, Ilana vs. City of Middletown
- 6) City of Middletown vs. Marie Nadeau
- 7) City of Middletown vs. Unknown Driver
- 8) City of Middletown vs. Sally Warzecha
- 9) City of Middletown vs. Deborah Breault

F. Risk Management Report:

CIRMA Training Class: E-Discovery & Local Government

February 18, 2015, 10AM, Council Chambers

G. Other Business:

Nancy Conaway-Raczka, Risk Manager, will present monthly accounting report for - All City Insurance Funds.

General Counsel Staff will provide updates on following items.

- Use of iLegislate for Insurance and Claims meetings
- Workers Compensation claim review
- Workers Compensation excess coverage: review of self-insured retention amounts and cost-effectiveness of changing coverage amounts
- Projections for all insurance funds from consultants
- The addition of Green Street to the inventory for building inspections
- "Chargeback" to the Board of Education for health insurance
- Reviewing the cost of service for the administering the health insurance contract and potential for going to market
- Possibility of conducting a survey on prescription drug coverage
- Review of regional prescription drug coalition

H. Adjournment.

  
Grady Faulkner, Chairperson  
Insurance & Claims Committee

cc: Mayor Dan Drew  
Joe Samolis, Chief of Staff  
Councilwoman Hope Kasper  
Councilman Sebastian Giuliano  
Brig Smith, General Counsel  
Kori Wisneski, Deputy General Counsel  
Nancy Conaway-Raczka, Risk Manager  
Carl Temme, H.D. Segur Insurance