



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: November 25, 2015

RE: NOTICE OF REGULAR INSURANCE & CLAIMS MEETING

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON
TUESDAY, DECEMBER 1, 2015 AT 7:00 P.M. IN ROOM 208.



City of Middletown

OFFICE OF THE GENERAL COUNSEL

245 deKoven Drive

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*** THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE ***

If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee
Municipal Building
Room 208
245 DeKoven Drive
Middletown, CT 06457

AGENDA FOR REGULAR MEETING TO BE HELD
TUESDAY, December 1, 2015 AT 7:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Regular Meeting of October 6, 2015
- C. Public Session.
- D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:
 - 1) City of Middletown vs. Unknown Vehicle
 - 2) Vannay Thok vs. City of Middletown
 - 3) Harrison, Darlene vs. City of Middletown
 - 4) Carabetta Management vs. City of Middletown
 - 5) Warzocha, Kyle vs. City of Middletown
 - 6) Hayes, James vs. City of Middletown
 - 7) City of Middletown vs. Paul Marnalse
- E. Other Business:

1. Nancy Conaway-Raczka, Risk Manager, will present monthly accounting report for - All City Insurance Funds.

F. Adjournment.

Grady Faulkner, Chairperson
Insurance & Claims Committee

cc: Mayor Dan Drew
Joe Samolis, Chief of Staff
Councilwoman Linda Salafia
Councilman Robert Blanchard
Brig Smith, General Counsel
Kori Wisneski, Deputy General Counsel
Christopher Smedick, Assistant General Counsel
Nancy Conaway-Raczka, Risk Manager
Carl Temme, H.D. Segur Insurance