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City of Middletown

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Draft Minutes

Meeting of January 6, 2015
Insurance and Claims Committee

Present: Chairman Grady Faulkner, Council Member Hope Kasper and Council Member Sebastian Giuliano.

Also Present: Brig Smith, General Counsel; Nancy Conaway-Raczka, Risk Manager; Matthew Bacon, Claims Administrator

A. Call to Order

Chairman Faulkner called the meeting to order at 7:04 p.m.

B. Approval of Minutes

Approval of the December 2, 2014 meeting minutes, moved by Council Member Giuliano. Council Member Kasper seconded approval of minutes, with clarification that the December minutes had been amended to references discussion of the deductible on workers comp coverage and the need to review rate options. Motion carried unanimously.

C. Public Session

No members of the public were present for the Public Session.

D. Executive Session

Motion to go into executive session by Chairman Faulkner, seconded by Council Member Giuliano, and carried unanimously. Attorney Smith presented discussion regarding strategy and negotiations with respect to Gawron et.al. vs. City of Middletown, pursuant to sections 1-200 (6) (B) and 1-225 of the Connecticut General Statutes, as amended.

Motion to rise from Executive Session by Council Member Giuliano, seconded by Council Member Kasper, and carried unanimously.

Motion to approve settlement of Gwaron claim as discussed in executive session by Council Member Kasper, seconded by Council Member Giuliano, and carried unanimously.

E. Report on Claims Settled Within General Counsel's Settlement Authority or City's insurance carrier, CIRMA

Claims Administrator Matthew Bacon provided the Committee with a synopsis of the following claims settled within the authority of General Counsel or the City's insurance carrier, CIRMA.

1. Middletown Board of Education – Snow School
2. Middletown Board of Education – Snow School
3. Middletown Board of Education – Moody School
4. Ryan Woods Autism vs. City of Middletown
5. City of Middletown – Green Street Arts
6. City of Middletown – Police Traffic Services
7. City of Middletown – Bielefield School
8. City of Middletown vs. Velazquez, Ajee
9. City of Middletown vs. Kapsis, Marjori
10. City of Middletown vs. Ferro, Andrew
11. City of Middletown vs. Richard Griffith

F. Risk Management Report

Nancy Conaway-Raczka, Risk Manager presented an update on the City Wellness Program. She discussed the high participation levels with the blood test and positive feedback from the Wellness Fair, both of which were held in December. Additionally she advised that the 2015 wellness program will be combined with the seasonal flu clinic held in the fall. Nancy Conaway-Raczka also provided an update on forklift safety training which was recently conducted for Public Works and Water & Sewer She also advised that Middletown will be hosting a CIRMA sponsored regional training seminar for department supervisors on accident prevention and investigation.

G. Other Business

Matthew Bacon, Claims Administrator presented claim for supplemental damage to Woodrow Wilson Middle School. Motion to approve payment made by Council Member Kasper, seconded by Council Member Giuliano, and carried unanimously.

Nancy Conaway-Raczka, Risk Manager, presented monthly accounting report for – All City Insurance Funds.

Motion was made by Council Member Kasper to request a report on the status of the items listed below, seconded by Council Member Giuliano, and carried unanimously.

- Use of iLegislate for Insurance and Claims meetings
- Workers Compensation claim review
- Workers Compensation excess coverage: review of self-insured retention amounts and cost-effectiveness of changing coverage amounts
- Projections for all insurance funds from consultants
- The addition of Green Street to the inventory for building inspections
- “Chargeback” to the Board of Education for health insurance
- Inquiring with consultants about reviewing the cost of service for the administering the health insurance contract and potential for going to market.
- Possibility of conducting a survey on prescription drug coverage (mail vs. retail pharmacy coverage) (Council Member Kasper to provide contact for potential Caremark-CVS solution).
- Review of regional prescription drug coalition involvement, including the last time the Coalition went to market for pricing and the last and next times of any Coalition meetings to discuss business matters?

H. Adjournment

The Committee adjourned at 8:07 p.m. on motion of Chairman Faulkner, seconded by Council Member Kasper. Motion carried unanimously.


Grady Faulkner, Chair

cc: Hon. Daniel T. Drew, Mayor
Joe Samolis, Chief of Staff
Council Member Hope Kasper
Council Member Sebastian Giuliano
OGC Personnel