



City of Middletown  
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### Minutes

Regular Meeting of May 5, 2015  
Insurance and Claims Committee

**Present:** Chairman Grady Faulkner and Council Member Sebastian Giuliano.

**Also Present:** Brig Smith, General Counsel; Matthew Bacon, Claims Administrator; Nancy Conaway-Raczka, Risk Manager; Michael McAuliffe, outside counsel

**A. Call to Order**

Chairman Faulkner called the meeting to order at 7:14 p.m.

**B. Approval of Minutes**

Approval of the April 7, 2015 meeting minutes, moved by Council Member Giuliano. Chairman Faulkner seconded approval of minutes and carried unanimously.

**C. Public Session**

No members of the public were present for the Public Session.

**D. Executive Session**

Motion to go into executive session by Council Member Giuliano, seconded by Chairman Faulkner, and carried unanimously.

Attorney McAuliffe presented discussion regarding strategy and negotiations with respect to Karen Martin vs. City of Middletown, pursuant to sections 1-200 (6) (B) and 1-225 of the Connecticut General Statutes, as amended.

Motion to rise from Executive Session by Council Member Giuliano, seconded by Chairman Faulkner, and carried unanimously.

Motion to approve settlement of Karen Martin vs. City of Middletown claim as discussed in executive session by Council Member Giuliano, seconded by Chairman Faulkner, and carried unanimously.

**E. Report on Claims Settled Within General Counsel's Settlement Authority or City's insurance carrier, CIRMA**

Matthew Bacon, Claims Administrator provided the Committee with a synopsis of the following claims settled within the authority of General Counsel or the City's insurance carrier, CIRMA.

1. Dorflinger, Brittney vs. City of Middletown
2. Gras, Bryan vs. City of Middletown
3. Gionfriddo, Josie vs. City of Middletown
4. City of Middletown – Police Department
5. Smith, Cheryl vs. City of Middletown
6. Palozie, Dan vs. City of Middletown
7. D'Antonio, James vs. City of Middletown
8. Tyrseck, Kristen vs. City of Middletown
9. City of Middletown vs. Tyler Galanek

**F. Risk Management Report**

Risk Manager Nancy Conaway-Raczka provided an update on training held on April 22, 2015 for parks and recreation staff. The training focused on safety and liability education. Risk Manager Nancy Conaway-Raczka also advised there will be an upcoming defensive driving class on May 28, 2015.

**G. Other Business**

1. Nancy Conaway-Raczka, Risk Manager, presented monthly accounting report for – All City Insurance Funds.
2. Matthew Bacon, Claims Administrator, presented claim for wind damage to Woodrow Wilson Middle School and Roth Water plant. Motion to approve payment made by Council Member Giuliano, seconded by Chairman Faulkner, and carried unanimously
3. Nancy Conaway-Raczka, Risk Manager, advised that building inspections were delayed due to the severe winter and will begin in June with the Board of Education properties.

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**H. Adjournment**

The Committee adjourned at 7:57 p.m. on motion of Council Member Giuliano, seconded by Chairman Faulkner, and carried unanimously.

  
Grady Faulkner, Chair

cc: Hon. Daniel T. Drew, Mayor  
Joe Samolis, Chief of Staff  
Council Member Hope Kasper  
Council Member Sebastian Giuliano  
OGC Personnel  
Carl Temme, H.D. Segur

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