MEMORANDUM

DATE: February 28, 2012

TO: PARKS AND RECREATION COMMISSION

FROM: Debbie Stanley, Acting Director of Parks & Recreation

RE: The monthly Parks and Recreation Commission meeting, will be held on **Thursday, March 7, 2013 at 7:00 p.m.** at the Recreation Office, located at 100 Riverview Center, Suite 140.

AGENDA:

Call Meeting to Order:

Public Hearing:

Approval of the Minutes:

- February 7, 2013

Department Reports:

- Correspondence
- Miscellaneous

OLD BUSINESS:

- Renovation of Palmer Field Concession Stand/21 Ft Wheel Concession Trailer
- Veteran's Pool Building – Installation of Oil Fired Boiler Utilizing LoCIP funds

NEW BUSINESS: Vet's Park Trees of Honor Memorial

MISCELLANEOUS:

ADJOURNMENT:

Riverview Center is Wheelchair Accessible.
*If you require special accommodations for any meeting, please call the ADA Coordinator at (860-344-3491, (voice) or (860) 344-3521 (TDD/TTY), or the Town Clerks Office at (860) 344-3459 at least ten (10) days prior to the scheduled meeting

Cc: Mayor Daniel Drew
Linda DeSena