

Committee Members

Councilman Philip Pessina, Chairman  
Councilman Thomas Serra  
Councilman Sebastian N. Giuliano  
Councilman Robert Blanchard  
Joseph Bibisi  
Dale Aldieri, Vice Chair/ WPCA Chairman  
John Giuliano, WPCA Commissioner  
John Parker  
Tina Gomes  
Marie Hurley, CCPD  
David Bauer

Committee Staff

Guy Russo, Director  
Robert Young, Deputy Director  
Joseph Fazzino, Chief Engineer  
Elise McDermott, Finance Dept.

**MINUTES  
MATTABASSETT REGIONALIZATION BUILDING COMMITTEE  
SPECIAL MEETING  
TUESDAY, MAY 24, 2016  
12:00 PM  
82 BERLIN STREET, MIDDLETOWN, CT**

**Members Present:** Dale Aldieri, Vice Chair, WPCA Chairman  
Councilman Thomas Serra  
Councilman Sebastian N. Giuliano  
Councilman Robert Blanchard  
John Giuliano, WPCA Commissioner  
David Bauer (Arrived 12:04 PM)  
Joseph Bibisi

**Members Absent:** Councilman Philip Pessina, Chairman  
John Parker  
Tina Gomes  
Marie Hurley, CCPD

**Staff Present:** Guy Russo, Director  
Joseph Fazzino, Chief Engineer  
Elise McDermott, Finance Department

**Staff Absent:** Robert Young, Deputy Director

**Others Present:** Mark Kopchak, Eng. II, CDR Maguire  
Carlos Esguerra, CT DEEP

**1. Chair Calls Meeting to Order**

Dale Aldieri, Vice Chair called the meeting to order at 12:02 pm.

**2. Public Comments**

The Public Comment portion of the meeting was opened and closed at 12:04 PM with no comments from the Public.

RECEIVED  
16 JUN 29 AM 10:02  
TOWN CLERK  
MIDDLETOWN, CONN.

### 3. Approval of Minutes

3.1 Motion by Councilman Thomas Serra and seconded by Councilman Sebastian N. Giuliano to approve the minutes of the Regular Meeting April 26, 2016. The motion was approved unanimously.

### 4. Financial Reports

4.1 Elise McDermott, Finance Dept. informed the committee that she has not gotten approval from the State for reimbursement on Northeast Remsco Change Orders #17, 18, 19, 20. Joseph Fazzino, Chief Engineer requested that he be emailed what documentation is missing and he will look into it.

Motion by Joseph Bibisi and seconded by Councilman Robert Blanchard to approve the Financial Report as presented. The motion was approved unanimously.

4.2 Joseph Fazzino, Chief Engineer informed the committee that he had reviewed and recommended for approval Northeast Remsco CO #21 in the amount of \$24,000.00.

Motion by Councilman Thomas Serra and seconded by Councilman Robert Blanchard to approve Northeast Remsco CO #21 Disposal of Controlled Materials in the amount of \$24,000.00. The motion was approved unanimously.

4.3 Motion by David Bauer seconded by Joseph Bibisi to approve the transfer of \$91,153.71 from Acct. # 4165-65000-91416-0000-35075-2013-000 Construction PS to 4165-65000-91415-0000-35075-2013-000 Construction FM for Northeast Remsco CO #20 and 21. The motion was approved unanimously.

4.4A Councilman Thomas Serra requested an explanation of the Providence and Worcester RR Inv. ##NG100809. Director Guy Russo stated that the invoice included 3 flagging days that was verified for attendance by Art Choquette, Prime AE Group and recommended approval.

Motion by Councilman Thomas Serra and seconded by Councilman Sebastian N. Giuliano to approve payment of Providence & Worcester Inv. #ENG100809 in the amount of \$2,845.65. The motion was approved unanimously.

4.4B Joseph Fazzino informed the committee that he reviewed Northeast Remsco Force Main Inv. #22 and recommended approval of payment.

Motion by Councilman Thomas Serra and seconded by Councilman Robert Blanchard to approved payment of Northeast Remsco Inv. #22 in the amount of \$965,547.43. The motion was approved unanimously.

4.4C Joseph Fazzino, Chief Engineer informed the committee that he had reviewed and recommended payment of Prime AE Group, Inc. Force Main Inv. #24 \$43,764.82.

Motion by Councilman Thomas Serra and seconded by Joseph Bibisi to approve Prime AE Group, Inc. Force Main Inv. #24 \$43,764.82.

There was a discussion by Councilman Thomas Serra as to the cost and whether the funds for all invoices were encumbered and available in the Force Main budget which Elise McDermott, Finance Department confirmed was correct.

No action was taken on this motion.

4.4C, D, E Motion by Councilman Thomas Serra and seconded by Councilman Sebastian N. Giuliano to approve payment of Prime AE Group, Inc. Force Main Inv. #24 \$43,764.82, CDR Maguire PS/FM Final Design Inv. #33 \$1,157.79 and CDR Maguire FM Construction Inv. #20 \$985.14. The motion was approved unanimously.

4.4F Dale Aldieri, Vice Chair informed the committee that there was an error on the agenda which listed the Secretary Payroll as 9 hrs. and the time cards in the meeting packet totaled 9 ½ hrs.

Motion by Councilman Sebastian N. Giuliano and seconded by Councilman Thomas Serra to approve the Secretary Payroll in the amount of 9 ½ hrs. The motion was approved unanimously.

## 5. Staff Updates

5.1 Director Guy Russo informed the committee the Sub Committee signed off the reduction of Northeast Remsco retainage from 5% to 2%. He stated that the contract has general language that says that retainage can be reduced at substantial completion. Under the Clean Water Fund the contractor is allowed to request a decrease of retainage at the 50% dollar mark completion of the project that had not been done, but was now being requested.

Councilman Thomas Serra stated that there are two phrases being used, one is substantial completion and the other is satisfactorily completed. The satisfactorily completed is in their contract.

Joseph Fazzino, Chief Engineer and Art Choquette, Prime AE Group, Inc. both approved the reduction based on the work being satisfactorily completed.

Councilman Thomas Serra said that he would support the request based on the approvals by Art Choquette, Prime AE Group, Inc., Construction Manager and Joseph Fazzino, Chief Engineer that the project is satisfactorily complete.

**7. Correspondence**

7.1 Director Guy Russo noted the approval letter received from CT DEEP for CDR Maguire Engineering Services Amendment #18 \$76,032.00.

**8. Adjournment**

Motion by Councilman Thomas Serrra and seconded by Joseph Bibisi to adjourn at 12:22 PM. The motion was approved unanimously.

Attest:   
Sandra S. Pasculano  
Recording Secretary