



## MEMORANDUM

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**TO:** LINDA BETTENCOURT  
CITY AND TOWN CLERK

**FROM:** KORI TERMINE WISNESKI, DEPUTY GENERAL COUNSEL  
KATHLEEN MOREY, DIRECTOR OF HUMAN RESOURCES

**DATE:** JULY 11, 2016

**RE:** NOTICE OF SPECIAL MEETING OF THE GENERAL COUNSEL  
COMMISSION

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THE GENERAL COUNSEL COMMISSION WILL HOLD A SPECIAL MEETING ON THURSDAY, JULY 14, 2016 AT 6:00 P.M. IN CONFERENCE ROOM 208.

RECEIVED  
16 JUL - 8 PM 4: 24  
TOWN CLERK  
MIDDLETOWN, CONN.

\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \*

General Counsel Commission  
Municipal Building  
Room 208  
245 DeKoven Drive  
Middletown, Connecticut 06457

AGENDA FOR SPECIAL MEETING  
TO BE HELD  
JULY 14, 2016 AT 6:00 P.M.

1. **Call to Order.**
2. **Public Comment.**
3. **Approval of Minutes.**
  - A. Review minutes of June 9, 2016 General Counsel Commission Regular Meeting
4. **New Business.**
  - A. Vetting of Deputy Fire Chief - Al Leary
5. **Old Business.**
6. **Other.**
  - A. Vacancy Report
  - B. Legal Bills - Robinson & Cole - \$1552.90 (Pension)
7. **Adjournment.**

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If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.