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MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: KORI TERMINE WISNESKI, DEPUTY GENERAL COUNSEL
KATHLEEN MOREY, DIRECTOR OF HUMAN RESOURCES

DATE: MARCH 13, 2015

RE: NOTICE OF REGULAR MEETING OF THE GENERAL COUNSEL
COMMISSION

THE GENERAL COUNSEL COMMISSION WILL HOLD ITS REGULAR MEETING ON
MONDAY, MARCH 16, 2015 AT 7:00 P.M. IN CONFERENCE ROOM 208.

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

General Counsel Commission
Municipal Building
Room 208
245 DeKoven Drive
Middletown, Connecticut 06457

AGENDA FOR REGULAR MEETING
TO BE HELD
MARCH 16, 2014 AT 7:00 P.M.

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1. **Call to Order.**
2. **Public Comment.**
3. **Approval of Minutes.**
 - A. Review minutes of January 20, 2015 General Counsel Commission Regular Meeting
4. **New Business.**
 - A. Review of Draft/Revised Personnel Rules
5. **Other**
 - A. Vacancy Report
 - B. Legal Bills
 1. Rose Kallor - \$354.00
6. **Adjournment.**

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.