



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: AUGUST 7, 2015

RE: NOTICE OF REGULAR MEETING OF THE GENERAL COUNSEL REVIEW
COMMITTEE

THE GENERAL COUNSEL REVIEW COMMITTEE WILL HOLD ITS REGULAR MEETING ON TUESDAY, AUGUST 11, 2015 AT 7:00 P.M. IN CONFERENCE ROOM 208.

RECEIVED
15 AUG - 7 PM 3:15
TOWN OF MIDDLETOWN
CLERK'S OFFICE

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

General Counsel Review Committee
Municipal Building
Room 208, Second Floor
245 DeKoven Drive
Middletown, Connecticut 06457

AGENDA FOR REGULAR MEETING
TO BE HELD
AUGUST 11, 2015 AT 7:00 P.M.

- A. **Call to Order**
- B. **Public Comment**
- C. **Approval of Minutes**
 - 1. July 14, 2015 Regular Meeting
- D. **New Business**
 - 1. Meeting Schedule
- E. **Old Business**
 - 1. Human Resources Matters
- F. **Other**
- G. **Adjournment**

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OFFICE

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.