

Russell Library Governance Committee Regular Meeting

Wednesday, January 14, 2026, 5:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/82602986441>

Meeting ID: 826 0298 6441

AGENDA

- 1. Call to Order**
 - a. Review Community Dialogue Framework
- 2. Approval of Minutes**
 - a. **MOTION:** Approve minutes of the October 8, 2025 Governance Meeting
- 3. Public Comment (Limited to 5 minutes)**
- 4. Unfinished Business**
 - a. Meeting Room Use Policy
 - b. Policy Inventory and Update Schedule
 - c. Board self-evaluations
 - d. Discussion of other policies to be reviewed
 - i. Corrective Discipline
 - e. Discuss additional community member for committee
- 5. New Business**
 - a. Review standardized agenda
 - b. By-laws – are there any changes we need to consider?
- 6. Discussion of Items to be Placed on Next Agenda**
- 7. Announcements**
- 8. Open Forum/General Good and Welfare**
- 9. Additional Public Comment**
- 10. Adjournment**

Next regular Governance meeting:

Wednesday, March 11, 2026, 5:30 p.m.

Russell Library Board Community Dialogue Framework

Parliamentary procedure and public meeting requirements set a method for deciding the business of the Russell Library in view of the public. A Community Dialogue Framework provides guidance on improving the decision-making process by encouraging productive discussion.

- Practice open and honest communication.
- Listen carefully, actively, and respectfully.
- Be courteous; do not interrupt another speaker and do not multi-task.
- Speak from personal experience. Use "I" statements to share your thoughts and feelings.
- Support your statements with evidence and provide rationales.
- Respect others' rights to hold opinions and beliefs that are different from yours. All perspectives are welcome and valid.
- Be open to new and different perspectives.
- If you are offended, speak up.
- Challenge and debate the merits of ideas, not the person supporting it.
- Step up and participate in the conversation.
- Step back and recognize others deserve an opportunity to speak.
- When discussion takes place in Executive Session, respect and maintain confidentiality.
- Share the message, not the personal.
- Trust that dialogue and disagreement will take us to deeper levels of understanding and acceptance.

Governance Committee charge from the Russell Library Company By-laws (for reference)

Article VI Section 1 Standing Committees

c. The Governance Committee shall consist of not fewer than five members, not fewer than three of whom shall be members of the Board, and shall meet at the call of its chairman. Said committee, in collaboration with the Library Director, shall develop and maintain a set of policies to govern and guide Library functions and personnel, the Company, and its Board. The Board shall, by a majority vote at any monthly meeting at which a quorum is present, review and approve all new and revised policies and by-laws submitted by the Governance Committee. The Board shall, in turn, submit such approved changes and revisions to the by-laws to the Company for its approval as stipulated in Article VIII, Amendments. All policies and by-laws in force at any time shall be available to the public.

In addition, the Governance Committee shall establish and implement an onboarding procedure to orient newly elected Trustees to the Board.