

Committee Members

Councilman Gene Nocera Co-Chair
Councilwoman Jeanette Blackwell Co-Chair
Councilman Phillip J. Pessina Vice-Chair
John Giuliano
Kristy Byrd
Sheila Daniels
Stephen Zarger
Richard Pelletier
John Phillips
Theodore Raczka
Anita Dempsey-White

Committee Staff

Dr. Michael Conner; Superintendent
Dr. Vazquez Matos; Acting Superintendent
Marco Gaylord; Director Operations
Elise McDermott; Finance and Budget
Kevin Dion; Director Facilities
Peter Staye; Director Facilities
Erin Thazhampallath; Secretary

MEETING AGENDA

*****WEBEX ONLINE MEETING*****

Woodrow Wilson Middle School Building Committee

Monday, January 31, 2022

6:00PM

**Fully Remote - For Attendance: WebEx.com Join a Meeting Event # 2348 842
1738 Password: Middletown or Dial 408-418-9388 Access Code: 2348 842 1738
NOTE: if calling from a phone, please press *3 to activate hand raise function**

- 1. Chairperson calls the Meeting to order.**

- 2. Approval of the Minutes**
 - 2.1 - Meeting Minutes of November 29, 2021

- 3. Public Comments**

- 4. Construction Updates and Action Items:**
 - 4.1 - Workflow Status: In Progress
 - A. **O&G Status Update:** Presented by Joe Vetro; Project Manager, O&G Industries
 - a. Monthly Project Report Review and Construction Update
 - b. Items for approval possible Change Order and Budget Transfers

 - B. **TSKP Status Update:** Presented by Randall Luther; TSKP, Mary-Lynn Radych; TSKP, Michael Scott; TSKP, Jeanette O'Connell; TSKP
 - a. Monthly Update

- b. Items for approval possible Change Order and Budget Transfers (See Item 5.2 F/G)

5. Financial Report

5.1 - Financial Update: Presented by Elise McDermott

5.2 - Change Order and Budget Transfer:

- A. Alertus vendor proposal (mass notification system hardware) for a total of **\$17,705.00**.
- B. Change Order and Budget Transfer for TRC Invoice #511167 (monitoring the removal of the underground oil storage tank) for a total of **\$4,088.50**.
- C. Change Order and Budget Transfer for Martin Moving and Storage Company in the amount of **\$6,225.00**.
- D. O&G PCO #254 (Flooring Contract Budget Adjustment) for a credit total of **-\$461,000.00**. (approved by subcommittee and processed)
- E. Purchase Order and Budget Transfer for Environmental Transactions Inc. (Radon Testing) in the amount of **\$4,500.00**.
- F. Change Order and Budget Transfer for IMTL for on-call testing in the amount of **\$1,870.00**.
- G. Change Order and Budget Transfer for Geoinsight for on-call testing in the amount of **\$3,119.75**.

5.3 - Invoice Approval:

- A. O&G Invoice #29 in the amount of **\$1,003,175.24**. (approved by subcommittee and processed).
- B. Committee Secretary Timecard Nov/Dec 2021 in the amount of **\$225**. (approved by subcommittee and processed).
- C. Committee Finance/Budget Timecard Nov/Dec 2021 in the amount of **11 Hours**. (approved by subcommittee and processed).
- D. TSKP Invoice #43 in the amount of **\$28,886.63**. (approved by subcommittee and processed).
- E. Crown Castle Invoice #931796 In the amount of **\$12,000.00**. (approved by subcommittee and processed).
- F. O&G Invoice #30 (Pending Invoice Total)
- G. TSKP Invoice #44 in the amount of **\$11,693.60**.
- H. Committee Secretary Timecard Dec/Jan 2022 in the amount of **\$150**.
- I. Committee Finance/Budget Timecard Dec/Jan 2022 in the amount of **8.5 Hours**.
- J. BVH Invoice #02119113.00-12 In the amount of **\$15,750.00**.

- K. FF&E Tucker Library Interiors Invoice #9161 in the amount of **\$26,940.00**.
Approved payment of **\$25,445.00**. Retainage of **\$1,495.00**.
- L. Martin Moving Invoice #32670 in the amount of **\$9,225.00**.
- M. Creative Office Interiors Invoice #18745 in the amount of **\$1,497.68**.
- N. TRC Invoice #493311 in the amount of **\$19,377.00** and Invoice #493067 in the amount of **\$6,355.00**.
- O. TRC Invoice #511167 in the amount of **\$14,985.50** and Invoice #511195 in the amount of **\$2,940.00**.
- P. Interscape Invoice #10356 in the amount of **\$3,292.30**.
- Q. Environmental Transactions (Radon Testing) in the amount of **\$4,500.00**.
- R. Red Thread Invoice #879895 in the amount of **\$5,427.24**.

6. Discussion

6.1 - Additional BOE Parking and Paving

6.2 - Community Recreation Facility Update

6.3 - FF&E Casters on Chairs/ Lockers

6.4 - Approve Building Committee meeting Schedule for 2022

7. Adjournment