

**THE MATTABASSETT DISTRICT**

*Memorandum*

*Date:* February 8, 2022

*Subject:* **Agenda - Tuesday,  
February 22, 2022 @ 7:00 PM  
Board Meeting**

*To:* Board of Directors

*From:* Arthur G. Simonian, Executive Director

➤ **The Meeting will be held via GoTo Meeting:**

**Dial:** 1 (669) 224-3412      **Access Code:** 681-398-245

- **When prompted:** “If you were assigned a voice pin, dial it now”  
**Please press the pound sign # to bypass**

OR

**GoTo Meeting website link Option:** *(must have microphone capability)*  
<https://meet.goto.com/681398245>

Public Speakers

**AGENDA**

Roll Call

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1. Minutes of the meeting of January 18, 2022	1 - 3
2. Treasurer's Report	4 - 11
a. Receipts & Expenditures – FY 21-22	5
b. Operating Fund Statement of Income	6
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d. Investment Schedule	10
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3. Budget Statement	12 - 15
4. Check Register Report – January 2022	16 - 19
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a. Monthly Report	20 - 27
b. Safety/Energy Report	28
c. Operational Profile	29 - 32
d. Monthly Flows & Rainfall Data for the Past Two Years	33
e. Effluent Quality Graph	34
f. Nitrogen Graph	35
g. Maintenance Graph	36
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	

6. Committee Reports
  - a. Engineering - (purple)
    1. Automated Skimmers
  - b. Finance - (pink)
    1. FY2023 Budget
  - c. Human Resources
  - d. Property Management
  - e. Public Relations
7. Counsel's Report
  - a. Executive Session
8. New Business
  - a. Reserve Capacity
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, March 22, 2022 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.