

**Committee Members**

Councilman Gene Nocera Co-Chair  
Councilwoman Jeanette Blackwell Co-Chair  
Councilman Phillip J. Pessina Vice-Chair  
John Giuliano  
Kristy Byrd  
Sheila Daniels  
Stephen Zarger  
Richard Pelletier  
John Phillips  
Theodore Raczka  
Anita Dempsey-White

**Committee Staff**

Dr. Michael Conner; Superintendent  
Dr. Vazquez Matos; Acting Superintendent  
Marco Gaylord; Director Operations  
Elise McDermott; Finance and Budget  
Kevin Dion; Director Facilities  
Peter Staye; Director Facilities  
Erin Thazhampallath; Secretary

**MEETING AGENDA**

**\*\*\*WEBEX ONLINE MEETING\*\*\***

**Woodrow Wilson Middle School Building Committee**

**Monday, February 28, 2022**

**6:00PM**

**Fully Remote - For Attendance: WebEx.com Join a Meeting Event # 2338 515 8615 Password: Middletown or Dial 408-418-9388 Access Code: 2338 515 8615  
NOTE: if calling from a phone, please press \*3 to activate hand raise function.**

- 1. Chairperson calls the Meeting to order.**
  
- 2. Approval of the Minutes**
  - 2.1 - Meeting Minutes of January 31, 2022
  
- 3. Public Comments**
  
- 4. Construction Updates and Action Items:**
  - 4.1 - Workflow Status: In Progress
    - A. **O&G Status Update:** Presented by Joe Vetro; Project Manager, O&G Industries
      - a. Monthly Project Report Review and Construction Update
      - b. Items for approval possible Change Order and Budget Transfers
  
    - B. **TSKP Status Update:** Presented by Randall Luther; TSKP, Mary-Lynn Radych; TSKP, Michael Scott; TSKP, Jeanette O'Connell; TSKP
      - a. Monthly Update
      - b. Items for approval possible Change Order and Budget Transfers

## **5. Financial Report**

5.1 - Financial Update: Presented by Elise McDermott

5.2 - Action Items:

- A. Change Order and Budget Transfer for TRC Invoice #511167 (monitoring the removal of the underground oil storage tank) for a total of **\$651.00.**

5.3 - Invoice Approval:

- A. O&G Invoice #31 in the amount of **\$967,326.73.**
- B. TSKP Invoice #45 in the amount of **\$4,989.75.**
- C. Committee Secretary Timecard Jan/Feb 2022 in the amount of **\$175.**
- D. Committee Finance/Budget Timecard Jan/Feb 2022 in the amount of **9 Hours.**

## **6. Discussion**

6.1 - Additional BOE Parking and Paving

6.2 - Recreation Center Update

6.3 - FF&E Casters on Chairs/ Lockers

## **7. Adjournment**