



## MEMORANDUM

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**TO:** ASHLEY FYLNN-NATALE  
CITY AND TOWN CLERK

**FROM:** CHRISTOPHER FORTE, ASSISTANT GENERAL COUNSEL

**DATE:** MARCH 7, 2023

**RE:** NOTICE OF REGULAR MEETING OF THE CODE ENFORCEMENT  
COMMITTEE

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THE CODE ENFORCEMENT COMMITTEE WILL HOLD A REGULAR MEETING ON THURSDAY, MARCH 9, 2023 AT 9:00 A.M. THE MEETING WILL BE HELD ELECTRONICALLY VIA WEBEX.



**\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \***

Code Enforcement Committee  
Municipal Building  
Room 208  
245 DeKoven Drive  
Middletown, Connecticut 06457

**AGENDA FOR REGULAR MEETING**  
**TO BE HELD VIA WEBEX**  
**Thursday, March 9, 2023 AT 9:00 A.M.**

**FOR PUBLIC ATTENDANCE:**

<https://middletownct.webex.com/middletownct/j.php?MTID=m264e67aa90cc8e7014efd279a446364>

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**OR**

Webex.com  
Join a Meeting  
Event Number: 2339 217 6096  
Password: Middletown

**OR**

Dial: 408-418-9388  
Access Code: 2339 217 6096

**1. Call to Order By Staff.**

**2. Approval of Minutes.**

Review and approval of the minutes for the February 23, 2023 regular meeting.

**3. Public Session.**

**4. New Business.**

**A. Mayor's Office.**

1. Update from the Mayor's Office.

**B. Public Works.**

1. Update from the Public Works Department.

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.

**C. Health Department.**

1. Update from the Health Department.

**D. Department of Land Use.**

1. Update from the Department of Land Use.

**E. Building Department.**

1. Update from the Building Department.

**F. Police Department.**

1. Update from the Police Department.

**G. City Fire.**

1. Update from City Fire.

**H. South Fire District.**

1. Update from the South Fire District.

**I. Westfield Fire District.**

1. Update from the Westfield Fire District.

**J. Office of the General Counsel.**

1. Update from the Office of the General Counsel.

**5. Old Business.**

**A. Health Department**

1. 460 Main Street
2. 444 & 465 Middlefield Street
3. 1149 Long Hill Road (Alleged Health and Zoning Issues- Allegations in Packet).
4. 635 East Main Street & 58 Spring Street (E-Bike Headquarters & Sub-Station)

**B. Department of Land Use**

1. 23 Silver Street
2. 542-544 Main Street
3. 35 Clinton Avenue

**C. Building Department**

1. 248 Williams Street (Forest City Cleaners)

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2. 699 Country Club Road

**D. Police Department**

1. 695 South Main Street

**E. Office of the General Counsel**

1. 30 Dennison Road (Deadline in Notice of Abatement to Remediate Violations Expired on February 20, 2023. Public Works will remediate violations.)
2. 2 Hillside Court (Sent to Citation Hearing Officer, awaiting ruling).

**6. Adjournment.**

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