



## MEMORANDUM

---

**TO:** ASHLEY FYLNN-NATALE  
CITY AND TOWN CLERK

**FROM:** CHRISTOPHER FORTE, ASSISTANT GENERAL COUNSEL

**DATE:** MARCH 21, 2023

**RE:** NOTICE OF REGULAR MEETING OF THE CODE ENFORCEMENT  
COMMITTEE

---

THE CODE ENFORCEMENT COMMITTEE WILL HOLD A REGULAR MEETING ON THURSDAY, MARCH 23, 2023 AT 9:00 A.M. THE MEETING WILL BE HELD ELECTRONICALLY VIA WEBEX.





\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \*

Code Enforcement Committee  
Municipal Building  
Room 208  
245 DeKoven Drive  
Middletown, Connecticut 06457

AGENDA FOR REGULAR MEETING  
TO BE HELD VIA WEBEX  
Thursday, March 23, 2023 AT 9:00 A.M.

**FOR PUBLIC ATTENDANCE:**

<https://middletownct.webex.com/middletownct/j.php?MTID=mf23cf22aa9145f73c2bd32a658a121cc>

**OR**

Webex.com  
Join a Meeting  
Event Number: 2337 054 2939  
Password: Middletown

**OR**

Dial: 408-418-9388  
Access Code: 2337 054 2939

**1. Call to Order By Staff.**

**2. Approval of Minutes.**

Review and approval of the minutes for the March 9, 2023 regular meeting.

**3. Public Session.**

**4. New Business.**

**A. Mayor's Office.**

1. Update from the Mayor's Office.

**B. Public Works.**

1. Update from the Public Works Department.

**C. Health Department.**

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.

1. 409 Middlefield.
  2. Update from the Health Department.
- D. Department of Land Use.**
1. Update from the Department of Land Use.
- E. Building Department.**
1. Update from the Building Department.
- F. Police Department.**
1. Update from the Police Department.
- G. City Fire.**
1. Update from City Fire.
- H. South Fire District.**
1. Update from the South Fire District.
- I. Westfield Fire District.**
1. Update from the Westfield Fire District.
- J. Office of the General Counsel.**
1. Update from the Office of the General Counsel.
- 5. Old Business.**
- A. Public Works**
1. 635 East Main Street & 58 Spring Street (E-Bike Headquarters & Sub-Station)
- B. Health Department**
1. 455 & 465 Middlefield Street
  2. 1149 Long Hill Road (Alleged Health and Zoning Issues- Allegations in Packet).
- C. Department of Land Use**
1. 23 Silver Street
  2. 542-544 Main Street
  3. 35 Clinton Avenue
- D. Building Department**

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.

1. 248 Williams Street (Forest City Cleaners)
2. 699 Country Club Road

**E. Office of the General Counsel**

1. 2 Hillside Court (Assessment of \$5,400 was entered by Citation Hearing Officer on March 9, 2023).

**6. Adjournment.**

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.

