



## REGULAR COMMON COUNCIL MEETING

MONDAY, JULY 3, 2023  
7:00 PM

### Hybrid Meeting

MUNICIPAL BUILDING  
COMMON COUNCIL CHAMBER

-and-

Remotely via WebEx

[WebEx.com](https://www.webex.com)

Join a Meeting

Event # 2342 201 4720

Password: Middletown

or

Dial 408-418-9388

Access Code: 2342 201 4720

*NOTE: if calling from a phone, please press \*3 to activate hand raise function*

## REVISED AGENDA

### 1. Call to Order

- A. Pledge of Allegiance
- B. Council Clerk Reads the *Call of the Meeting* and Mayor declares call a legal call and meeting a legal meeting

### 2. Accept/Amend the Agenda

### 3. Public Hearings on Agenda Items

- A. Public Hearings on Naming Resolutions Pursuant to Section 23-22 of the *Code of Ordinances of the City of Middletown*
  - a. Resolution proposing that the Pollinator Walkway at Harbor Park be named *The Maria Holzberg Walkway* in honor of Maria Holzberg former Mayor of the City of Middletown, and that a dedicated bench and standing plaque be installed. (NOTE: per §23-22 of the *Code*, public hearing only; 2<sup>nd</sup> public hearing & vote at August 7, 2023 meeting)
  - b. Resolution proposing that the multi-purpose field at Beman Middle School be named *The Quinton Soldier Williams Field* in honor of the late State Representative Williams, and that a dedicated scoreboard and standing plaque be installed. (NOTE: per §23-22 of the *Code*, public hearing only; 2<sup>nd</sup> public hearing & vote at August 7, 2023 meeting)

B. Public Hearing on All Other Agenda Items -- Opens

C. Public Hearing on Agenda Items – Closes

**4. Approval of Minutes**

A. Common Council Special Meeting - Questions to Directors, at 6:00 PM, dated June 5, 2023

B. Common Council Regular Meeting, at 7:00 PM, dated June 5, 2023

C. Common Council Special Meeting at 5:30 PM – Workshop: Purchasing Policies, dated June 5, 2023

**5. Old Business**

**A. Motion for Reconsideration:**

Language to be offered -- (a) to correct Resolution No: 64-23 to address only Snow School solar panels and (b) to reverse rescission of Resolution No. 33-22 for Farm Hill School solar panels

**6. Candidate for Director of Economic & Community Development**

A. Interview of Proposed Candidate for Director of Economic & Community Development

B. Approving the appointment of Christine Marques to the position of Director of Economic & Community Development, Salary Grade 20 – Step 3 (\$58.02), 40 hours, UPSEU Local #6457; and that this appointment shall take effect upon adoption.

**7. Mayor requests Council Clerk to read appropriation requests and the Certificate of Director of Finance (NONE)**

**8. Department, Committee, Commission Reports and Grant Confirmation Approval**

A. City Clerk's Certificate

B. Monthly Reports -- Finance Department: Transfer Report to June 26, 2023

C. Fire Department -- Acct. No. 2180-50000-59014-05000-03095; donations by Liberty Bank to purchase smoke detectors (\$1,600) and to supplement Thermal Camera Equipment line (\$2,150); Total: \$3,750

D. Board of Education – Acct. No. 2450-33000-59405-x-03025; miscellaneous grants: \$1,367,380.38

E. Board of Education Cafeteria/ Good Services – Acct. No. 2450-33000-52183-x-x; \$351,176.26

F. Public Works – Acct. No. 3527-22000-59200-0222-35149-0000-000; waste reduction of small beverage containers: \$34,623.85

G. Central Communications -- Emergency Purchase Order #1 (generators for radio infrastructure equipment), dated June 13, 2023: \$3,681.60

H. Central Communication – Emergency Purchase Order #2 (circuit boards, portable generator, and repairs), dated June 13, 2023: \$6,066.06

**9. Reports to the Common Council**

- A. American Rescue Plan
- B. Riverfront
- C. Route 9: Update
- D. Russell Library/ City Hall Feasibility Study Committee

**10. Payment of all City bills when properly approved****11. Resolutions, Ordinances, etc.**

- A. Approving the relocation of a permanent sanitary sewer easement between the City of Middletown and South Main Investors, LLC on property known as 850 South Main Street and the release of the original easement recorded at Volume 303, Page 37 on the Middletown Land Records in accordance with the easement agreement; and that the Mayor is authorized to sign all documents and/or agreements necessary to effectuate the aforementioned transfers, following review and approval as to content and form by the Office of the General Counsel.
- B. Approving reallocation \$96,000 of American Rescue Plan (ARPA) funds awarded to Middletown Racial Justice Coalition's (MRJC) Traverse Square Summer Enrichment Program (Resolution No. 125-22) to Middletown United Father's, which will work in collaboration with the MRJC to undertake the program; and that the Mayor is authorized to prepare and execute any documents necessary to effectuate this ARPA grant funding, subject to approval as to content and form by the Office of the General Counsel.
- C. Approving that the Sanitation Depreciation Fund be funded as follows: 2150-40000-79619-0000-00000-0000-000 -- Vehicle/Truck Replacement: \$400,000.00
- D. **ORDINANCE:** Approving that Chapter 14, ("Boards, Committees and Commission") of the *Code of Ordinance of the City of Middletown* be amended to add Article XXIV ("Fair Rent Commission"), Section 14-73 to 14-80.
- E. Approving the Recreation and Community Services Department request that the \$40,000 Youth Grant (FY23/24) be allocated as follows: Ahern Whalen Baseball -- \$5,700; Middletown Youth Soccer, Inc.-- \$5,000; Middletown Youth Lacrosse -- \$8,300; Middletown Youth Football and Cheerleading -- \$10,500; Middletown Little League, Inc. -- \$10,500; and that any agency receiving a grant award must comply with the matching fund *Code of Ordinances*, Chapter 44, Section 44-11, Section B, Municipal Grant Awards.
- F. Approving the American Rescue Plan Act Task Force's (ARPA) recommendation that funds for administrative expenses in the amount of \$46,744 be provided to ARPA grant recipient NHCPA Riverbend (Resolution No. 123-22); and that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.
- G. Approving the line item creation for the Water Department Fiscal Year 23/24 Capital Non-Reoccurring Fund in the amount of \$500,000: Vehicle Replacement - \$60,000; Building Maintenance - \$25,000; Office Equipment - \$5,000; Well Redevelopment - \$110,000; DOT/DPW/Misc. Equipment - \$20,000; Laboratory Equipment - \$30,000; Computers & Software - \$5,000; Water Treatment/PS (Repair, Replace, Improve) - \$100,000; Water Meters - \$20,000; Hydrants - \$20,000; Water Distribution (Repair, Replace, Improve) - \$30,000; Customer Billing - \$5,000; Property Acquisition - \$5,000; SCADA- \$65,000; Total = \$500,000

- H. Approving the Water Pollution Control Authority loan of \$1,500,000 from the Water Fund Balance to the Sewer Fund Balance; and that the Water Fund Loan shall be repaid within one year but not later than June 30, 2024.
  
- I. Approving that the St. Francis of Assisi Parish annual festival, Building Unity in Diversity, will be held on Sunday, September 17, 2023, from 10:00 AM to 4:00 PM, providing the community with the opportunity to embrace, welcome, integrate, and value the parishioners' many cultural roots, which are kept alive by traditions of folklore, gastronomies, religion for each country and which nurtures values of fraternity, respect, diversity, humility, inclusion, openness, and solidarity; that the Showmobile shall be made available for this event and any and all fees, including personnel fees for the Showmobile, shall be waived; and that the City of Middletown shall expend no more than \$1,000 for personnel fees for said event without further Councilmanic approval.

**12. Mayor's Appointments**

**13. Adjournment**