



City of Middletown

## Memorandum

**To:** Ashley Flynn-Natale, Town Clerk

**From:** Faith M. Jackson, Director  
Office of Equal Opportunity and Diversity Management

**Date:** January 19, 2023

**Re:** *Affirmative Action Monitoring Committee Meeting Notice*

The Affirmative Action Monitoring Committee will be having its regularly scheduled meeting on Thursday, January 26, 2023 at 6:00 p.m. via WebEx.

**WebEx.com – Join a Meeting – Event # 2341 777 0316 – Password SQfJ8JVXn63**  
**Dial 1-408-418-9388 – Access Code 2341 777 0316**

If you require special accommodations for any meeting, please call the Senior Services Specialist at 860-638-4542, (voice) or 860-638-4812 (TDD/TTY), or the Town Clerk's Office at 860-638-4910.

Thank you.

MEETING AGENDA

Office of Equal Opportunity and Diversity Management  
245 deKoven Dr.  
Middletown, CT 06457

WebEx.com – Join a Meeting – Event # 2341 777 0316 – Password SQfJ8JVXn63  
Dial 1-408-418-9388 – Access Code 2341 777 0316

Meeting Description: Affirmative Action Monitoring Committee

Date January 26, 2023 Time 6:00 to 7:00 P.M. Location Webex

<u>Start Time:</u>	<u>Stop Time:</u>
<b>COMMISSION MEMBERS:</b>	
<input type="checkbox"/> Pat Alston	<u>Quorum:</u> Yes _____ No _____
<input type="checkbox"/> Rosa Browne, Chairperson	
<input type="checkbox"/> Laurie Palmer	
<input type="checkbox"/> Vacancy	
<input type="checkbox"/> Vacancy	
<input type="checkbox"/> Faith Jackson, Staff, Director of Equal Opportunity and Diversity Management	
<input type="checkbox"/> Justin Richardson, Director of Human Resources	
<u>Call to Order</u>	
<u>Public Session</u>	
<u>Regular Meeting</u>	
➤ <u>ACTION ITEM:</u> Approve Meeting Agenda for January 26, 2023 Motion _____ 2 <sup>nd</sup> _____	
➤ <u>ACTION ITEM:</u> Approve Meeting Minutes for October 27, 2022 Motion _____ 2 <sup>nd</sup> _____	
<u>Old Business:</u>	
➤ <u>Update:</u> Removal of Christine Sherwood	
➤ <u>Open Discussion:</u> Committee Vacancies	
<u>New Business:</u>	
➤ <u>Open Discussion:</u> 2022-2023 1 <sup>st</sup> Quarter Report – Faith Jackson	
➤ <u>Open Discussion:</u> Vacancy Report not available due to Justin Richardson on FML	
➤ <u>Review:</u> Miscellaneous Articles	
➤ <u>Review:</u> 2022 Attendance	
<u>Announcements</u>	
➤ <u>Notification of next meeting:</u> April 27, 2023	
<u>Adjournment</u>	
C: Mayor Benjamin Florsheim	