



REGULAR COMMON COUNCIL MEETING

MONDAY, MAY 1, 2023
7:00 PM

Hybrid Meeting

MUNICIPAL BUILDING
COMMON COUNCIL CHAMBER

-and-

Remotely via WebEx

[WebEx.com](https://www.webex.com)

Join a Meeting

Event # 2339 338 8890

Password: Middletown

or

Dial 408-418-9388

Access Code: 2339 338 8890

*NOTE: if calling from a phone, please press *3 to activate hand raise function*

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- B. Council Clerk Reads the *Call of the Meeting* and Mayor declares call a legal call and meeting a legal meeting

2. Accept/Amend the Agenda

3. Approval of Minutes

- A. Common Council Special Meeting – Questions to Directors, at 6:00 PM, dated April 3, 2023
- B. Common Council Regular Meeting, at 7:00 PM, dated April 3, 2023
- C. Common Council Special Meeting – FY 2023-2024 Budget Workshop #1, at 6:00 PM, dated April 10, 2023
- D. Common Council Special Meeting – FY 2023-2024 Budget Workshop #2, at 6:00 PM, dated April 11, 2023
- E. Common Council – Special Meeting – Workshop: Fair Rent Ordinance, at 5:45 PM, dated April 13, 2023

- F. Common Council – Special Meeting – Community Meeting al, Immediately Following the Fair Rent Ordinance Workshop, dated April 13, 2023
- G. Common Council Special Meeting – FY 2023-2024 Budget Workshop #3, at 6:00 PM, dated April 17, 2023
- H. Common Council – Special Meeting – Proposed Climate Grant, at 5:45 PM, dated April 18, 2023
- I. Common Council – Public Hearing on FY 2023-2024 Budget, at 6:00 PM, dated April 18, 2023

4. Public Hearing on Agenda Items

- A. Public Hearing on All Other Agenda Items -- Opens
- B. Public Hearing on All Other Agenda Items – Closes

5. Mayor requests Council Clerk to read appropriation requests and the Certificate of Director of Finance

- A. Recreation & Community Services: \$30,000 -- Acct. No. 1000-32000-xxxxx-0130-xxxxx-xxxx-xxx; Senior General Space Equipment for senior program supplies (\$15,000) and Senior Repairs Maintenance for unforeseen repairs (\$15,000).Recreation & Community Services

6. Department, Committee, Commission Reports and Grant Confirmation Approval

- A. City Clerk's Certificate
- B. Monthly Reports -- Finance Department: Transfer Report to April 20, 2023
- C. Recreation & Community Services Department – Acct. No. 2210-32000-59022-0321-03205-x-x; local grant to support activities, supplies, wages, and bussing: \$40,000
- D. Health Department -- Acct. No. 2460-31000-57030-0000-03335-0000-000; local sponsorship donations for Kids' Health & Safety Day (Batista/Dunkin Donuts - \$2,500; Middlesex Health - \$500; The Root Center - \$500); Town & Country Day Care - \$500); Total: \$4,500
- E. Board of Education – Acct. No. 2450-33000-59405-x-03025; miscellaneous grants: \$503,825.53
- F. Cafeteria/ Food Services Board of Education – Acct. No. 2450-33000-52183-x-x; food services grant: \$309,371.95
- G. Russell Library/City Hall Feasibility Study Committee -- scope of study statement

7. Reports to the Common Council

- A. American Rescue Plan
- B. Riverfront
- C. Route 9 Update

8. Payment of all City bills when properly approved

9. Resolutions, Ordinances, etc.

- A. Approving the proposed FY 2023-2024 water billing schedule and the water use and meter charges
- B. Approving that Rogers Pylant is appointed as a regular member of the Planning & Zoning Commission to a term ending November 11, 2025, filling the vacancy created due to the resignation of Commissioner Hillary Thompkins on October 5, 2022.
- C. Approving that, since City money is used to provide wages and benefits for the Russell Library Executive Positions, and given the several questions and concerns about those wages and benefits during the recent budget review process, the compensation and classification study to be performed by Baker Tilly US, LLC, as set forth and approved in Resolution No. 37-23, is hereby amended, expanding the scope of services to include a complete comparative review of the compensation and classifications of the Russell Library Executive Positions; and the Mayor is authorized to sign a contract amendment for the revised project, subject to review and approval as to content and form by the Office of General Counsel.
- D. Approving that Resolution No. 33-22 is rescinded and that the City of Middletown Common Council: (1) authorizes the Superintendent of Middletown Public Schools to apply to the Commissioner of Administrative Services for the PV panel project at the Farm Hill Elementary School; (2) authorizes the development of plans and specifications for the PV panel project at the Farm Hill Elementary School; (3) names the Farm Hill Elementary School Roof Building Committee to be in charge of the PV panel project at the Farm Hill Elementary School; and (d) approves that matching funds for this project will be appropriated from the City of Middletown's General Fund.
- E. Approving the acquisition of a conservation easement over 28,773 SF of land located at Training Hill Road, Map-lot 48-0180 and approves the Mayor to execute and deliver the easement in the name of the City of Middletown, and to do any and all other acts to effectuate the foregoing, following review and approval as to content and form by the Office of the General Counsel.
- F. Approving that the City of Middletown proudly accepts the position of co-sponsor for this 2023 special event, the 26th Annual *Cruise Night on Main Street* along with the Central Business Bureau, a Division of the Middlesex Chamber of Commerce, and that this event be recognized as a special event and may be subject to applicable provisions of Chapter 218 ("Licensing and Peddling") of the *Middletown Code of Ordinances*; that fees, including personnel for the *Showmobile*, shall be waived; that the City's Public Works Department and its Parks Division, Recreation & Community Services Department, Economic & Community Development Department, Police Department, Fire Department, and Health Department are requested to each render all such assistance and support as may be required to ensure the public health and safety for this event; that the City of Middletown shall expend not more than \$10,000 for said event without further Council approval; and that the organization receiving funding from the City be requested to file a report to the City indicating the expenses and accomplishments for the City of Middletown.
- G. Approving that the City of Middletown proudly accepts the position of Host Community for Middletown PrideFest; that the Public Works Department and its Parks Division, Recreation & Community Services Department, Economic & Community Development, Police Department, Fire Department, and Health Department are requested to each render all such assistance and support as may be required to ensure the public health and safety of the many participants; and that the costs and fees, including personnel and subsidiary expenses for the *Showmobile* shall be waived.
- H. Approving the American Rescue Plan Act Task Force's recommendation for eligible administrative expenses to Middlesex Redemption Center in the amount of \$8,000.00; and that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

- I. Approving the American Rescue Plan Act Task Force's recommendation for eligible administrative expenses to St. Vincent de Paul in the amount of \$27,700.00; and that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.
- J. Approving the American Rescue Plan Act Task Force's recommendation for eligible administrative expenses to Middlesex Chamber of Commerce in the amount of \$1,488.00; and that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.
- K. Approving the American Rescue Plan Act Task Force's recommendation for eligible administrative expenses to Cross Street Training & Academic Center in the amount of \$33,914.70; and that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.
- L. Approving the American Rescue Plan Act Task Force's recommendation to approve request for eligible administrative expenses to JDS Holdings, LLC in the amount of \$7,606.40; and that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.
- M. Approving the American Rescue Plan Act Task Force's recommendation for eligible administrative expenses to 545 Main Realty, LLC in the amount of \$28,825.00; and that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

10. Mayor's Appointments

11. Adjournment