

Regular Committee Members

Council Person Vincent Loffredo (Chair)
Councilperson Kelly Sweeney
Councilperson Anthony Gennaro,
John Giuliano
John Tucker
Richard Pelletier
Vacant
Paul Zakarian
Deborah Kleckowski- Board of Education Member

Committee Staff

Superintendent-Dr. Alan Addley (Interim)
Jennifer Cannata, Assistant Superintendent
Christopher Puorro, Purchasing Agent
Joshua Burger, Committee Secretary
Marco Gaylord, Ex. Director of Operations
Elisha DeJesus, Director of Athletics
Natalie Forbes, Ex. Director of Finance

Meeting Minutes

Hybrid In-Person and Via Webex

Farm Hill Roof, Snow Roof, Indoor Air Quality Grant, and Keigwin Building Committees
Meeting January 15, 5:30 pm

Members Present: Chairman Vincent Loffredo, Paul Zakarian, John Tucker, Richard Pelletier, John Giuliano, Kelly Sweeney, Anthony Gennaro

Members Absent: Board of Education member: Deborah Kleckowksi

Staff Present: Joshua Burger, Committee Secretary, Christopher Puorro, Marco Gaylord, Director of Facilities

Guests Present: Michael Chambers, Silver Petrucelli

Minutes

1. Call to Order and introductions

Call to order by Chairman Loffredo at: 5:30 PM

2. Adoption of the agenda

Motion to approve by: John Tucker

Seconded by: Paul Zakarian

Motion approved by all member's present

3. Public Comment

Public Comment opened by Chairman Loffredo 5:32pm

Public Comment closed by Chairman Loffredo 5:32pm

4. Discussion, review and possible action on the committee minutes from the December 18th, 2025 meeting.

Motion to approve by: John Tucker
Seconded by: Paul Zakarian
Motion approved by all member's present

- 5. Discussion, review and possible action on the Application #:250007-004, Period 11/30/2025, Contract for: VRF & AHU Replacement at Farm Hill School, Payment to Action Air Systems for \$15,475.00**

Christopher Puorro added the payment is within the scope of the purchase order.

Motion to approve by: Councilperson Tony Gennaro
Seconded by: Councilperson Kelley Sweeney
Motion approved by all member's present

- 6. Discussion, review and possible action on the Application No: 2, Period 09/30/2025, Project Farm Hill Elementary School PV, Payment to All Electric Const & Comm LLC for \$26,035.50**

Michael Chambers and Marco Gaylord are meeting with the vendor next week to go over the punch list.

Motion to approve by: Tony Gennaro
Seconded by: John Tucker
Motion approved by all member's present

- 7. Discussion, review and possible action for committee secretary invoice from period 11.17.2025 through 01.13.2026 for \$339.22**

Motion to approve by: Richard Pelletier
Seconded by: Tony Gennaro
Motion approved by all member's present

- 8. Update on the Snow School Roof Project, Mr. Michael Chambers, Silver & Petrucelli**

Mr. Chambers reported that the vendor was supposed to do work over Christmas break, never heard back from them. The ladders were not finalized. Silver & Petrucelli were told they

would be done by the end of January. The vendor has not been responding to Mr. Chambers inquiries, but they did mention to him that they are talking to their Lawyers.

Marco Gaylord reported we have not received any info from any lawyer. Chair Loffredo wants Marco to contact city attorney to give them a heads up and for them contact Michael Chambers for a discussion.

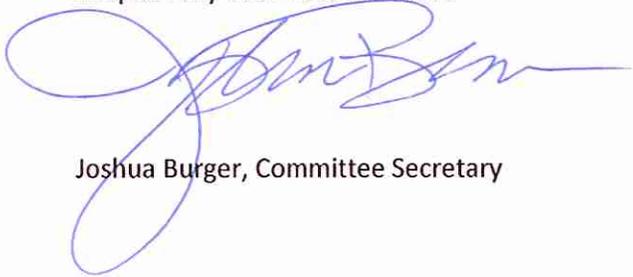
Discussion about bonding through the state of Connecticut. State reimburse for legal costs. Christopher Puorro will check with Natalie Forbes if legal fees can be reimbursed through the state bonding program.

9. Discussion

10. Adjournment

Motion to adjourn at 5:49 pm by: Councilperson Kelly Sweeney, **Seconded** by Paul Zakarian

Respectfully Submitted 02.20.26



Joshua Burger, Committee Secretary