

THE MATTABASSETT DISTRICT

Memorandum

Date: February 4, 2026

Subject: Property Management
Committee Meeting
Wednesday, February 4, 2026

To: Daniel Salerno - Chair,
Bonnie Anderson, Gerald
Daley and John Dunham

From: Arthur G. Simonian,
Executive Director

AGS

**Property Management Committee Meeting
February 4, 2026
11:00 a.m.**

The Property Management Committee met remotely on Wednesday, February 4, 2026 at The District Offices at 245 Main Street, Cromwell, Connecticut.

The Chair, Daniel Salerno, called the meeting to order at 11:03 AM. In addition to the Chair, present was Committee Members – Gerald Daley and Bonnie Anderson. There was a quorum. Also present was Board Chairman – John Dunham and Executive Director – Art Simonian, Ty Wagner-Operations Manager, Andy Purchia-Maintenance Manager, and Liz Gonzalez.

The following is a summary of the February 4th Property Management meeting:

1) Vehicle and Equipment Purchases – The Executive Director reviewed and discussed the need to replace a Hyster Forklift, Snow Blower Gater and Ford Explorer.

Mr. Purchia reviewed Item #1 and explained the current forklift is 24 years old and has over 8,300 hours of use. The Hyster Forklift is a better quality and has the best warranty.

MOTION: Mr. Daley proposed a motion to replace the current Hyster Forklift not to exceed \$45,000.

Ms. Anderson made an amended to adjust the Item #1 to \$50,000.

Mr. Daley seconded the motion and the committee approved.

RESOLVED: The motion was approved unanimously.

Mr. Wagner reviewed Item #2 and explained the riding snow removal machine which would significantly improve the efficiency of snow clearing compared to the current use of walk-behind snowblowers and manual shoveling.

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MOTION: Ms. Anderson moved to approve the purchase of a new riding snow blower not to exceed \$20,000.

Mr. Daley seconded the motion and the committee approved.

RESOLVED: The motion was approved unanimously.

Mr. Simonian reviewed Item #3 and explained the current Ford Explorer has 91,000 miles and has numerous transmission issues. The State Contracting 24PSX0110 can be utilized for the lowest possible cost. Gengras Ford of Plainville is the State low bidder and has a price including trade-in not to exceed \$50,000.

MOTION: Ms. Anderson moved to approve the replacement for a 2026 Ford Explorer not to exceed \$50,000

Mr. Daley seconded the motion and the committee approved.

RESOLVED: The motion was approved unanimously.

2) Related Business & Staff Updates –

The Engineering Committee will meet on Thursday, February 12th.

Human Resources will have a scheduled upcoming meeting late February early March.

The Board Meeting is scheduled for Tuesday, February 17th at 7 p.m.

The board packets will be delivered sometime next week.

NEWEA conference was productive.

Staff updates: We are fully staff.

Adjournment:

Mr. Daley moved, no second required, and the committee approved unanimously to adjourn at 11:36 AM.