

MINUTES

WEBEX REGULAR MEETING

WATER POLLUTION CONTROL AUTHORITY

February 5, 2026

PRESENT:

Director, Joseph Fazzino

Deputy Director, Theresa Spalletta

Chairman, Brian Gartner

Councilmatic Representative, Linda Salafia

Councilmatic Representative, Vincent Loffredo

Commissioner, Jack Pieper

Commissioner, Anthony Mazzotta

Commissioner, Tami Kapacziewski

I. Open Meeting (6:33pm)

1. Public Hearing

Chairman Gartner welcomes new WPCA member Councilman Vincent Loffredo to the board.

Next, Middletown resident, Apryl Warren of 120 Clover St, was present to request a good will adjustment due to her high water and sewer consumption bill. She gave a history on her debt due to her divorce from her husband causing her bills to get out of control. She was asking the WPCA for some type of help. Director Fazzino indicated that they will look at her consumption history in reviewing it and get back to her with their decision.

No one else from the public was present the public portion of the meeting was closed.

A motion was made by Councilmatic Representative Loffredo and seconded by Commissioner Kapacziewski to amend and move forward Section VI. Labeled Executive Session regarding Middlesex Hospital's delinquent water bills to be heard under the public portion of the hearing. Motion was approved unanimously.

A motion was made by Councilmatic Representative Loffredo and seconded by Commissioner Kapaczewski to move into Executive Session. Motion was approved unanimously.

After exiting out of Executive Session, Attorney Brig indicated as discussed during Executive Session potential resolution for in the disputed water bill and the authority but motions are not made during Executive Sessions now a motion would be in order since risen from Executive Session to authorize resolution of the claim as outlined in Executive Session.

A motion was made by Councilmatic Representative Loffredo and seconded by Commissioner Kapaczewski to exit Executive Session. Motion was approved unanimously.

II. Reports, Minutes and Correspondence

1. Minutes of Regular Meeting of January 8, 2026

A motion was made by Commissioner Kapaczewski and seconded by Commissioner Mazzotta to approve the Minutes for the Regular Meeting of January 8, 2026. One abstention from Councilmatic Representative Loffredo. Motion was approved.

III. Transfers/Fund Updates

1. Monthly Fund Balance Report – February

This report was for informational purposes only.

2. Income/Consumption Report

This report was for informational purpose only.

3. Collection Report – None

IV. Old Business

1. Litigation Letter regarding Metro Square

This matter was tabled. No new information was available at this time. This will be left on the agenda to be addressed later.

2. Resolution for Inter-Municipal Agreement between Mdtwn and Mdlfd for Water Service

RESOLUTION

WHEREAS, Middletown owns and operates a public water supply and distribution system for the purpose of supplying water; and

WHEREAS, Middlefield desires to enter into an agreement with Middletown whereby Middletown would supply water service to portions of Middlefield; and

WHEREAS, Middletown has an ample supply of water to supply and sell to Middlefield; and

WHEREAS, pursuant to C.G.S. § 7-339a both Middletown and Middlefield have the authority to enter into an inter-municipal agreement encompassing the matters set forth herein; and

WHEREAS, on September 16, 2025 the Middlefield Board of Selectmen approved the inter-municipal agreement; and

WHEREAS, Middletown already has infrastructure and serves customers in Middlefield on Brookside Drive, Laurel Brook Road, Falcon Terrace and Meriden Road; and

WHEREAS, Middlefield wishes to make public water available to additional properties located on Jackson Hill Road, Higby Road, Meriden Road and Hubbard Street as identified in the agreement; and

WHEREAS, Middlefield and Middletown have submitted mutual changes to their Exclusive Service Areas as defined by the Connecticut's Water Utility Coordinating Committee; and

WHEREAS, the new properties in Middlefield will become paying customers of Middletown's Water and Sewer Department, with total water demands less than 50,000 gallons per day, and

WHEREAS, a sales of excess water permit from the Connecticut Department of Public Health and a consumptive diversion permit from Connecticut Department of Energy and Environmental Protection are not required; and

WHEREAS, the proposed infrastructure needed to deliver the aforesaid services as outlined in the inter-municipal agreement has been approved by Middlefield and is to be wholly funded by private entities wishing to extend water to the properties identified in the agreement within Middlefield; and

WHEREAS, The Middletown Water Pollution Control Authority recommends that the Common Council of the City of Middletown approve the "Inter-Municipal Agreement between the City of Middletown and Town of Middlefield for Water Service"; and

NOW, THEREFORE BE IT RESOLVED that the Common Council approves the “Inter-Municipal Agreement between the City of Middletown and Town of Middlefield for Water Service” allowing the City of Middletown Water and Sewer Department to provide potable water service to several properties identified in the agreement within the Town of Middlefield.

BE IT FURTHER RESOLVED that the Common Council authorizes and approves the Mayor to sign the inter-municipal agreement, and any and all other documents and/or agreements necessary to effectuate the execution of the inter-municipal agreement, subject to approval as to content and form by the Office of the General Counsel.

FINANCIAL IMPACT: No capital expenditures are needed to install water main and appurtenances. The properties identified in the agreement and connected the City owned water mains within Middlefield shall become customers of the Middletown Water and Sewer Department and billed for water their usage based upon individual meter readings at the rates set forth by the Water Pollution Control Authority and Common Council. It is estimated that the potential new customers in Middlefield will generate an additional \$15,000 of income per year.

Submitted by: Councilwoman L. Salafia

Committee Reviewed: Water Pollution Control Authority, Approved January 8, 2026
Finance & Govt. Operations Commission, Approved February 25, 2026

Status:
by Common Council, City of Middletown
at its meeting held on:

A motion was made by Councilmatic Representative Salafia and seconded by Commissioner Kapaczewski to approve the resolution to move forward to Finance & Government, as well, as moving forward to Common Council with a friendly amendment to include projected income to the department. Motion was approved unanimously.

3. Update on Sumner Brook pipe bridges

Director Fazzino stated that according to the new Purchasing regulations, it required us to go through additional steps that includes going out for an RFP, which is for engineering work, then go out to bid after design is complete for construction. Director Fazzino further stated that an RFP was done, only two engineers responded not three. AI Engineers did the original study and Prime Engineers gave a proposal to do the final design. As indicated AI Engineers is less then Prime. Director Fazzino indicated that they will be moving forward with AI Engineers for this specific project. There were some further discussions with this matter.

IV. New Business

1. Mattabassett District Proposed Budget

Director Fazzino indicated that there may be a presentation of Mattabassett's Proposed Budget during next month's meeting with the Chairman from the district present.

This was for informational only before the presentation.

V. Staff Reports

1. Department Operational Updates

Deputy Director Spalletta provided the Department Operational Report for December in the packet. This was for informational purposes only.

2. Engineering Reports – Update

Chief Engineer Robillard was not present nor able to provide an engineering report at this time.

VI. Executive Session

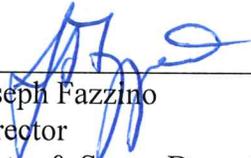
This already took place earlier during the meeting with the recording off.

VII. Adjournment

A motion was made by Commissioner Kapaczewski and seconded by Commissioner Mazzotta to adjourn the meeting. The motion was approved unanimously.

The meeting adjourned at 7:52p.m.

Respectfully submitted:



Joseph Fazzino
Director
Water & Sewer Department