

**MINUTES**  
**REGULAR MEETING of the MAYOR’S SAFETY COMMITTEE**  
**March 22, 2024 – 9am**  
**Via ZOOM**

The meeting was held via ZOOM and was called to order at 9:00 AM.

In attendance were the following members:

	<b><u>MANAGEMENT</u></b>	<b><u>LABOR</u></b>
<b><u>Police Department</u></b>	Tom Ganley Training Officer	Chris Iovene Police Local 1361
<b><u>Fire Department</u></b>	David Albert Deputy Fire Chief	Joe Bajorski Fire Local 1073
<b><u>Water &amp; Sewer</u></b>	Joseph Fazzino, Director Terry Spalletta, Deputy Director	Michael Trevisan
<b><u>Public Works</u></b>		Jimmy Santoro Local 466

**Other Attendees:**

Bobbie Peterson, Chief of Staff; Justin Richardson, Director of Human Resources; Dan Roche, PMA Management; James Pierce, PMA Management; Mark Wantroba, H D Segur; Rob Prchal, Russell Library; Kevin Elak, Director of Health; Jennifer Vander Wyk, CIGNA Evernorth Health Coach Kristin Holden, Benefits & Insurance Coordinator

**Minutes:**

A motion to approve the minutes of the December 15, 2023 meeting was made by Joe Bajorski and seconded by Justin Richardson. The minutes were approved.

**OLD BUSINESS**

There was a request for training from the Public Work Department and Jimmy Santoro member of Local 466. The trainings that were requested were: Trenching, Confined Space, Blood Borne Pathogens and Lock Out Tag Out. “Stop the Bleed” training was also discussed.

Kevin Elak, Director of Health gave a report on the status of AED machines in City Hall

## **NEW BUSINESS**

Jim Pierce, Risk Control Specialist from PMA Management gave a presentation on “Spring Safety Tips”

Jennifer Vander Wyk, RN, CHC, CIGNA/Evernorth Onsite Health Coach gave updates on the City Wellness Program

Workers’ Compensation Injuries for the period December 1, 2023 to February 29, 2024 were reviewed and discussed with the goal of preventing similar injuries in the future. Auto accidents from the same period where the employee was at fault were also discussed.

The meeting adjourned at 9:45 am.

Nancy Conaway-Raczka  
Risk Manager/Chairman